

---

THE STATE UNIVERSITY OF NEW JERSEY  
**RUTGERS**

---

**Rutgers – Brookdale Partnership In**

**Higher Education**

**Member of the New Jersey Coastal**

**Communiversities**

**Monmouth County**

**Course Catalog,  
Program & Information Guide**

**2005–2007**

# Rutgers-Brookdale Partnership in Higher Education at Western Monmouth Higher Education Center

WMHEC, 3680 Route 9 South, Freehold, NJ 07728  
(732) 625-7012 or (732) 625-7014  
<http://www.wmhec.rutgers.edu>

## 2005-2007 Academic Calendar

### 2005 - 2006

#### September

1	Thursday	Fall Term Begins
5	Monday	Labor Day - No Classes

#### November

23	Wednesday	No Classes
24	Thursday	Thanksgiving recess begins
27	Sunday	Thanksgiving recess ends

#### December

13	Tuesday	Regular classes end
14	Wednesday	Reading period
15	Thursday	Reading period
16	Friday	Fall exams begin
23	Friday	Fall exams end
24	Saturday	Winter recess begins

#### January

16	Monday	Winter recess ends
17	Tuesday	Spring term begins

#### March

11	Saturday	Spring recess begins
19	Saturday	Spring recess ends

#### May

1	Monday	Regular classes end
2	Tuesday	Reading period
3	Wednesday	Reading period
4	Thursday	Spring exams begin
10	Wednesday	Spring exams end
17	Wednesday	University commencement
30	Tuesday	Summer session begins

#### August

16	Wednesday	Summer session ends
----	-----------	---------------------

### 2006 - 2007

#### September

5	Tuesday	Fall term begins
---	---------	------------------

#### November

23	Thursday	Thanksgiving recess begins
26	Sunday	Thanksgiving recess ends

#### December

13	Wednesday	Regular classes end
14	Thursday	Reading period
15	Friday	Fall exams begin
22	Friday	Fall exams end
23	Saturday	Winter recess begins

#### January

15	Monday	Winter recess ends
16	Tuesday	Spring terms begins

#### March

10	Saturday	Spring recess begins
18	Sunday	Spring recess ends

#### April

30	Monday	Regular classes end
----	--------	---------------------

#### May

1	Tuesday	Reading period
2	Wednesday	Reading period
3	Thursday	Spring exams begin
9	Wednesday	Spring exams end
16	Wednesday	University commencement
29	Tuesday	Summer session begins

#### August

15	Wednesday	Summer session ends
----	-----------	---------------------

All dates are subject to change

*It is the policy of Rutgers, The State University of New Jersey, to make the benefits and services of its educational programs available to students without regard to race, religion, color, national origin, ancestry, age, sex (except for Douglass College, which is entitled by law to remain a single-sex institution), sexual orientation, handicap, marital status, or veteran status.*

*Rutgers University provides information to students in a variety of print and electronic formats. All information is intended to assist students with their academic program while at the University. However, a distinction is made between official and unofficial sources of information. All official policies and procedures of Rutgers, The State University of New Jersey are contained only in the printed version of the undergraduate and graduate catalogs of Rutgers-Camden, Rutgers-Newark and Rutgers-New Brunswick. Special publications for the Rutgers various off-campus locations, such as the Western Monmouth Higher Education Center, serve as convenient and helpful resources but remain unofficial, as do other print and electronic sources of information.*

*The university reserves the right for any reason to cancel or modify any course or program listed herein. In addition, individual course offerings and programs may vary from year to year as circumstances dictate.*

## Table of Contents

Academic Calendar . . . . .	2
About the University . . . . .	3
Partnership Information . . . . .	4
Obtaining a Bachelor’s Degree at WMHEC . . . . .	4
Admission . . . . .	4
Application Process . . . . .	5
Registration . . . . .	5
Graduate Study . . . . .	5
Undergraduate Degrees	
Criminal Justice . . . . .	6
Labor Studies . . . . .	8
Liberal Studies . . . . .	11
Nursing Programs . . . . .	15
Graduate Programs	
Graduate School of Education . . . . .	17
Master of Science in Nursing . . . . .	19
School of Social Work . . . . .	21
Certificate Programs	
Crisis Management . . . . .	22
Global Studies . . . . .	22
School Nurse Certification . . . . .	23
General Information . . . . .	24
Tuition and Fees . . . . .	25
Financial Aid . . . . .	25
Academic Policies & Procedures . . . . .	27
Frequently Asked Questions . . . . .	29
Directory, Phone/Email Reference . . . . .	32

Rutgers, The State University of New Jersey, with more than 50,000 students on campuses in Camden, Newark, and New Brunswick, is one of the nation’s major state university systems. The university comprises 29 degree-granting divisions: 12 undergraduate colleges; 11 graduate schools; and 6 schools offering both undergraduate and graduate degrees. Five of these divisions are located in Camden, 8 in Newark, and 16 in New Brunswick.

Rutgers has a unique history as a colonial college, a land-grant institution, and a state university. Chartered in 1766 as Queen’s College, it was the eighth institution of higher learning to be founded in the colonies. The school opened its doors in New Brunswick in 1771 with one instructor, one sophomore, and a handful of first-year students. During this early period, the college developed as a classical liberal arts institution. In 1825, the name of the college was changed to Rutgers to honor a former trustee and Revolutionary War veteran, Colonel Henry Rutgers.

Rutgers College became the land-grant college of New Jersey in 1864, resulting in the establishment of the Rutgers Scientific School with departments of agriculture, engineering, and chemistry. Further expansion in the sciences came with the founding of the New Jersey Agricultural Experiment Station in 1880, the College of Engineering in 1914 (now the School of Engineering), and the College of Agriculture (now Cook College) in 1921. The precursors to several other Rutgers divisions also date from this period: the College of Pharmacy in 1892 (now the Ernest Mario School of Pharmacy); the New Jersey College for Women (now Douglass College) in 1918; and the School of Education (now a graduate school) in 1924.

Rutgers College became a university in 1924. The legislature passed laws in 1945 and 1956 designating all divisions of Rutgers as the State University of New Jersey. During these years, the university expanded dramatically. An evening division, University College, opened in 1934. The University of Newark joined the system in 1946, and the College of South Jersey at Camden was added in 1950.

Since the 1950s, Rutgers has continued to expand, especially in graduate education. The Graduate School–New Brunswick, the Graduate School–Newark, and the Graduate School–Camden serve their respective campuses. In addition, the university has established professional schools in applied and professional psychology; communication, information, and library studies; criminal justice; the fine arts; management; and social work. Several of these schools offer undergraduate programs as well. In 1969, the university founded Livingston College to provide undergraduate degrees to a diverse community of students. Today, Rutgers continues to grow, both in its facilities and in the variety and depth of its educational and research programs. The university’s goals for the future include the continued provision of the highest quality undergraduate and graduate education along with increased support for outstanding research to meet the needs of society and to fulfill Rutgers’ role as the state university of New Jersey.

### **Institutional and Specialized Accreditation**

Rutgers, The State University of New Jersey, is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools (<http://www.msache.org>), 3624 Market Street, Philadelphia, PA 19104-2680 (215/662- 5606). The Commission on Higher Education of the Middle States Association of Colleges and Schools is an institutional accrediting agency recognized by the U.S. secretary of education and the Council for Higher Education Accreditation. That accreditation was renewed and endorsed in 1998. Documents describing the institution’s accreditation may be downloaded from the university’s website at <http://oirap.rutgers.edu/reports>. They may also be reviewed during regular office hours by contacting the Office of Institutional Research and Academic Planning, Rutgers, The State University of New Jersey, 85 Somerset Street, New Brunswick, NJ 08901-1281 (732/932-7956). Certain undergraduate programs on the Camden, Newark, and New Brunswick campuses of Rutgers are subject to specialized accreditation. For further information about specialized accreditation, including the names of associations that accredit university programs, contact the Office of Institutional Research and Academic Planning.

### **Licensure**

Rutgers, The State University of New Jersey, is licensed by the New Jersey Commission on Higher Education. For more information, contact its Office of Academic Affairs at 609/292-2955.

# Partnership Information

---

## The Rutgers-Brookdale Partnership at the Western Monmouth Higher Education Center

Rutgers, the State University of New Jersey, and Brookdale, the County College of Monmouth (BCC), have established a partnership to bring area residents the opportunity to obtain baccalaureate degrees while staying close to home.

The Rutgers-Brookdale partnership provides educational services at Brookdale's Western Monmouth Branch Campus (WMHEC), located in Freehold. As part of this program with Brookdale, Rutgers provides the upper level coursework required to complete baccalaureate degrees in criminal justice, labor studies and employment relations, liberal studies and nursing as well as a range of undergraduate and graduate courses in education, nursing, social work, and others.

The program is designed so that area residents will be able to complete their associate's degrees at Brookdale Community College and then continue at Rutgers for bachelor's degrees. While both institutions will remain independent, the partnership's goal is to enable students to transfer easily from selected Brookdale programs to bachelor degree programs offered by Rutgers University. Students with an earned associate's degree from other accredited community colleges are also eligible to apply to programs at the WMHEC.

## The New Jersey Coastal Communiversiety

The Rutgers-Brookdale Partnership in Higher Education is the founding collaboration for the New Jersey Coastal Communiversiety. The Communiversiety, with Brookdale Community College (BCC) at its hub, is an alliance of New Jersey Higher education institutions offering associate, baccalaureate, and select graduate degrees in Monmouth County. The Communiversiety is the first partnership of its kind in New Jersey and one of a handful of similar alliances nationwide. Members of the Communiversiety include Ocean County College, Georgian Court University, Kean University, New Jersey City University, Montclair State University, and New Jersey Institute of Technology. Although the Communiversiety is based in Wall Township at Brookdale's Camp Evans location, Rutgers courses are offered at the WMHEC in Freehold. For more information about this unique alliance go to the Communiversiety website at: <http://www.njcommuniversiety.org>

## Obtaining a Rutgers Baccalaureate Degree at the Western Monmouth Higher Education Center (WMHEC)

### Location

Students with an associate's degree can complete the upper division (junior and senior) coursework required for a Rutgers bachelors degree at that site. Students can attend classes as either full or part-time student. For students who meet university criteria, classes may also be taken on a non-matriculating basis.

There may be occasions where students will need to take a specialized course or sequence of courses necessary to complete their program, which may not be offered at Western Monmouth in a timely fashion. In such cases, students will be able to take courses at other Rutgers campuses.\* Courses at Western Monmouth are only available to students who are

enrolled in the Rutgers-Brookdale partnership programs. Rutgers students at the three main campuses cannot take courses at the Western Monmouth Higher Education Center without special permission from the Manager of Academic Programs.

\* **Note:** Students must receive permission from the Manager of Academic Programs at the WMHEC prior to registering for any course in New Brunswick, Camden or Newark.

### Rutgers Transcripts

Transcripts of students taking courses at the WMHEC will be the same as transcripts of other Rutgers students.

### Rutgers Faculty

Rutgers faculty, including full-time faculty and practitioners who meet our professional standards and who teach on a part-time basis, as well as teaching assistants and professional staff, teach all courses offered by Rutgers at the WMHEC as well.

## Admission and Application Process

Admission to Rutgers programs at Freehold is limited to students with an associate's degree from an accredited college and Registered Nurses with a hospital degree in nursing.

Applicants to programs at the WMHEC should complete the Rutgers University Online Application for Undergraduate Admission. Online applications are available at: <http://www.admissions.rutgers.edu>.

We strongly recommend that students complete the online application and use the online system to pay the application fee.

### Priority Application Dates

Applicants for Fall courses and programs at the Western Monmouth County locations should be submitted by January 15.

Applications for Spring courses and programs at the Western Monmouth County locations should be submitted by November 1.

Applications received after the priority dates will receive full consideration as long as space is available. Notification of admission status will normally occur within three to four weeks of the application becoming complete.

There is an application fee of \$50.

Apply online at: <http://www.admissions.rutgers.edu>

University Undergraduate Admissions  
65 Davidson Road – Room 202  
Piscataway, NJ 08854-8097  
(732) 932-INFO

Other information about Rutgers University can be found on our website: <http://www.rutgers.edu>

## Academic Credentials Required to Complete Your Application

Transfer applicants are required to provide the following academic credentials: transcripts from all accredited colleges or universities attended, and a high school transcript. Applicants who have earned a General Education Development (GED) certificate must submit an official report of their GED examination scores as well as transcripts from any high school(s) attended.

Rutgers will evaluate each transcript on an individual basis with respect to the applicant's potential for success in one of the programs available at the WMHEC.

## Transferring to Other Rutgers Colleges

In order for a student to transfer to another program or college within Rutgers University, he or she is required to follow the normal university procedures for transferring within the university.

Students wishing to transfer to another Rutgers unit need to meet that unit's admissions, general education, and major program requirements. Because each academic unit at Rutgers has slightly different general education requirements, and major program requirements between any of the units may differ significantly, transfer to another unit may present some difficulty and would require careful planning.

It is important to point out that the further along a student proceeds in his or her undergraduate program, the more difficult it becomes to transfer between any two academic units.

## Completing the Undergraduate Application for Admission

We strongly recommend that students complete the online application available at <http://admissions.rutgers.edu>. Please follow the instructions in the application packet for completing the Undergraduate Application for Admission. Pay careful attention to the sections titled Application Fee, Personal Identification Number, Working Toward a Degree, Helpful Hints and particularly Selecting a College (question number 17). The programs specific to the WMHEC will appear toward the bottom of the drop-down menu selection. Please choose your major interest from those listed with the prefix "Western Monmouth." International applicants on a visa should follow the instructions under the International Students section.

## Submitting the Application for Admission

Your completed Undergraduate Application for Admission, the \$50 fee, and any supporting documents accompanying your application should be mailed to:

RU Application Center  
P.O. Box 1388  
Newark, NJ 07101-1388

Transcripts and supporting credentials sent under separate cover should be mailed to:

Rutgers, the State University of New Jersey  
Office of University Undergraduate Admissions  
65 Davidson Road – Room 202  
Piscataway, NJ 08854-8097

If you have questions, please call: (732) 932-INFO

## Who is Eligible to Apply

Admission to the Criminal Justice, Labor Studies or Liberal Studies program is restricted to students who are pursuing an associate's degree and who will have earned that degree at an accredited community college by the time of their enrollment. Applicants must also complete the high school subject courses outlined in the Rutgers University application packet (if necessary, college courses may be used to satisfy these required courses).

Admission to the Nursing program is restricted to applicants who have graduated from an accredited associate degree program or diploma degree program in nursing and who have current licensure as a registered nurse (RN) in the state of New Jersey. Applicants must also complete the high school subject courses outlined in the Rutgers University application packet (if necessary, college courses may be used to satisfy these required courses).

## Registration

Both matriculated and non-matriculated status individuals who qualify to attend the WMHEC are invited to register for courses. A student who has applied to the university and been admitted to a degree program is classified as a matriculated student. Non-matriculated undergraduate students can register for courses and accumulate up to 30 credits (12 for the College of Nursing) of coursework without being officially admitted to a degree program.

Financial aid is limited to matriculated students.

## Graduate Study at WMHEC

Currently the College of Nursing, School of Social Work, and the Graduate School of Education offer graduate courses at the WMHEC.

See the *Degree Programs* sections of this guide for course descriptions and contact information regarding specific graduate programs.

## Graduate Admissions

Rutgers, The State University of New Jersey, is a top-ranked public research university, offering more than 100 graduate academic programs in 16 graduate and professional schools on three campuses in Camden, Newark, and New Brunswick/Piscataway. Our tuition and fees are reasonable, and our campuses are international and diverse.

Apply and pay the application fee online for the best service. (Internet Explorer 6.0 or better is required.)

For online application instructions and additional information, go to the *Graduate and Professional Admissions* website:  
<http://gradstudy.rutgers.edu>

# Criminal Justice

## Bachelor of Arts in Criminal Justice

### Faculty of Arts and Sciences

<http://www.nbcjm.rutgers.edu>

Program Director: Arnold G. Hyndman

#### Program Committee

Douglas H. Blair, *FAS and Economics, B.A., Swarthmore; M.A., M. Phil., Ph.D., Yale, Chair*

Patrick J. Carr, *Sociology, B.S.S., University College Dublin; M.S.S., Ph.D., University of Chicago*

Lennox Hinds, *Criminal Justice, B.S., CUNY (City College); J.D., Rutgers (School of Law–Newark)*

Paul Hirschfield, *Sociology and Psychology, B.A., Kalamazoo College; Sociology, M.A., Ph.D., Northwestern University*

Douglas Husak, *Philosophy, A.B., Denison; Ph.D., J.D., Ohio State*

Arnold G. Hyndman, *Dean of Livingston College, A.B., Princeton; Ph.D., California (Los Angeles), ex officio*

Ellen L. Idler, *Sociology, B.A., College of Wooster; M.A., Rutgers; M.Phil., Ph.D., Yale*

Lee Jussim, *Psychology, B.A., Massachusetts; Ph.D., Michigan*

Susan Lawrence, *Political Science, B.A., Furman; M.A., Ph.D., Johns Hopkins*

Michael G. Maxfield, *Criminal Justice (Newark), B.A., Ohio State; M.A., Ph.D., Northwestern*

Lisa Lynn Miller, *Political Science, B.A., University of Virginia; M.A., Ph.D. University of Washington*

Anne M. Piehl, *Economics, A.B., Harvard; Ph.D., Princeton*

Edward Rhodes, *FAS and Political Science, A.B., Harvard; Ph.D., Princeton*

Albert R. Roberts, *Criminal Justice, B.A., C.W. Post; M.A., Long Island; D.S.W., Maryland*

Michael Welch, *Criminal Justice, B.A., Benedictine College; M.A., Missouri (Kansas City); M.S., Illinois State; Ph.D., North Texas*

The Criminal Justice Program is offered at the Brookdale Community College Freehold campus at the Western Monmouth Higher Education Center in Freehold. This program operates under the academic jurisdiction of University College - New Brunswick (UCNB).

The program in Criminal Justice is a comprehensive interdisciplinary program that blends a strong liberal arts education experience with pre-professional instruction in the field of criminal justice. The program provides students with a rich understanding of crime and criminal justice in the United States and abroad. Graduates of the program are well-informed citizens on the subject of crime and justice, and are qualified for graduate study or for employment as practitioners in a variety of legal, policy-making, and law enforcement areas.

#### Faculty

Criminal Justice courses at WMHEC are taught by a combination of Rutgers University professors and adjunct faculty who combine scholarly excellence and practical experience in the field of criminal justice. The faculty are cognizant of the concerns of adult students; classes are generally small and provide opportunity for discussion.

#### Requirements

Rutgers University College - New Brunswick B.A. in Criminal Justice requires a total of 120 credits. A minimum of 36 credits in the criminal justice major (including thematic courses), 33-36 credits of general education courses, and 48-51 credits of additional courses brings the total to 120 credits.

Students should consult the University College section of the *Rutgers University New Brunswick Undergraduate Catalog* for the details of UCNB's general education requirements.

Only courses with a "C" grade or better will be counted toward the major. Two courses (6 credits) must be taken at the 400 level. Only 3 credits from Criminal Justice Internships 202:406, 407, or 408 or its Criminal Justice equivalents will be counted toward the major.

No more than 6 credits of 202:495 (Independent Study) may count toward the major; no more than 3 such credits may be taken in a single term. No more than 18 credits at the 200 level may count toward the major. Courses listed above with subject codes other than 202 may also have prerequisites; such requirements are described under the departments offering these courses.

At this time, Freehold students are not eligible for Independent Study or Internship credits. All students are required to complete a minimum of 30 of the last 42 credits needed for the degree at Rutgers University.

The major in criminal justice requires a total of 36 credits distributed as follows:

- 01:202:201 Introduction to Criminal Justice (3)
- 01:202:202 Police (3)
- 01:202:203 Prison and Prisoners (3)
- 01:202:205 Criminal Procedure (3) *or*  
01:790:247 Law and Politics (3)
- 01:202:307 Criminal Justice Research Methods (3) *or*  
01:790:300 Introduction to Political Science  
Methods (3) *or* 01:830:323 Research Methods in  
Social Psychology (4) *or* 01:830:341, 342 Research  
in Personality (3) and Laboratory (1) *or* 01:920:311  
Introduction to Social Research (4)
- 01:920:222 Criminology (3)

Nine credits in courses offered by FAS departments relevant to the themes of crime, justice, and the law and drawn from the approved list of thematic courses. These courses must be chosen from at least two of the following three thematic areas: human behavior, deviance, and crime; social control institutions; and law and ethics. Nine elective credits taken from criminal justice course offerings. (Only 3 credits at the 200 level will be counted toward the major.) Only courses completed with a grade of C or better may be counted toward the major. At least two courses (6 credits) must be at the 400 level. No more than 18 credits at the 200 level may count toward the major. Courses listed above with subject codes other than 202 may also have prerequisites; such requirements are described under the departments offering these courses.

#### APPROVED THEMATIC COURSES\*

Courses must be from at least two of the following thematic areas.

Theme: Human Behavior, Deviance, and Crime (HBDC)

- 01:014:318 Bigotry, Prejudice, and Racism: Psychological Foundations (3)
- 01:050:324 Wayward Americans (3)
- 01:070:310 Human Aggression (3)
- 01:830:375 Prejudice and Conflict (3)

- 01:830:376 Psychology and African-American Experience (3)
- 01:920:304 Sociology of Deviant Behavior (3)
- 01:920:306 Race Relations (3)
- 01:920:307 Sociology of Mental Illness (3)
- 01:920:361 Sociology of Drug Use (3)
- 01:920:410 Sociology of Alcohol Problems (3)

#### Theme: Social Control Institutions (SCI)

- 01:014:353 Black Community Law and Social Change (3)
- 01:220:395 Law and Economics (3)
- 01:512:404 The Supreme Court in American History (3)
- 01:790:340 Law and Society (3)
- 01:790:341 Public Administration: American Bureaucracy (3)
- 01:790:404 Politics of Criminal Justice (3)
- 01:836:370 Law and the Latino Community (3)
- 01:920:349 Law and Society (3)

#### Theme: Law and Ethics (LE)

- 01:512:406 Introduction - American Legal History (3)
- 01:730:342 17th and 18th Century Social and Political Philosophy (3)
- 01:730:345 Philosophy and the Law (3)
- 01:730:346 Rights, Justice, and Equality (3)
- 01:730:358 Philosophy of Law (3)
- 01:790:373 Legal Philosophy, Rights, and Justice (3)
- 01:790:401 American Constitutional Law I (3)
- 01:790:406 Civil Liberties and Civil Rights (3)
- 01:988:307 Women and the Law (3)

Additional courses: Criminal Procedure (205) and Criminal Justice Research Methods (307) can also be used as electives, if they were not used to fulfill a General Coursework requirement.

**\*NOTE:** Only a select number of thematic courses will be offered at the WMHEC. Descriptions for these courses can be found in the Liberal Studies section of this catalog.

## Criminal Justice Courses

### 01:202:201 INTRODUCTION TO CRIMINAL JUSTICE (3)

Societal responses to people and organizations that violate criminal codes; police, courts, juries, prosecutors, defense and correctional agencies, and the standards and methods used to respond to crime and criminal offenders; social forces that affect the evolution of criminal laws.

### 01:202:202 POLICE (3)

*Pre- or co-requisite: 01:202:201.*

The function of police in contemporary society; the problems arising between citizens and police from the enforcement and nonenforcement of laws, from social changes, and from individual and group police attitudes and practices.

### 01:202:203 PRISON AND PRISONERS (3)

*Pre- or co-requisite: 01:202:201.*

Origins and methods of revenge, coercive custody, confinement, punishment, rehabilitation, restitution, deterrence, and prisoner education programs examined. Includes emphasis in current controversies related to jail and prison overcrowding, treatment of violent juveniles and chemically dependent offenders, and AIDS risk assessment of juvenile and adult offenders.

### 01:202:208 CRIME PREVENTION & VICTIM ASSISTANCE (3)

*Pre- or co-requisite: 01:202:201.*

Analysis of the concepts and methods underlying major criminal justice endeavors to prevent crimes; examination of research literature concerning the effectiveness of crime prevention policies and strategies; review of policies, programs, and treatment for crime victims and witnesses.

### 01:202:209 WHITE-COLLAR CRIME (3)

*Pre- or co-requisite: 01:202:201.*

Crimes organized by persons whose economic, political, and privileged positions offer ease and relative impunity in the commission of unusual crimes that are often national and inter-national in scope and that have serious, long-term consequences.

### 01:202:210 INTRODUCTION TO SECURITY (3)

*Pre- or co-requisite: 01:202:201.*

Principles and methods for screening people, monitoring environments, effective use and care of preventive techniques, preventive response and control, response procedures, legal aspects of security, individual and collective behavior, and developing problems in security such as terrorism and organized vandalism.

### 01:202:301 HUMAN RIGHTS AND LEGAL REMEDIES (3)

*Prerequisite: 01:202:201.*

Case studies of denial of human rights on an international level and the legal responses, national and international, to correct deprivation and suppression of such rights.

### 01:202:302

#### POLICE ORGANIZATION AND ADMINISTRATION (3)

*Prerequisite: 01:202:201.*

The effect of organizational structure and administrative procedure on police function; the processes of police recruitment, career advancement, and leadership.

### 01:202:303 CORRECTIONAL SYSTEMS (3)

*Prerequisite: 01:202:201.*

The major types of community-based correctional alternatives ranging from probation, shock incarceration, parole, work-release, overnight and weekend incarceration, and halfway houses to community-based centers; discussion of correctional laws, personnel development, correctional management, controversies, political pressures, and emerging trends in organization and goals.

### 01:202:304 COURT MANAGEMENT & ADMINISTRATION (3)

*Prerequisite: 01:202:201.*

Court organization, management and administration, planning, budgeting, coordination, and personnel effectiveness; judicial standards for improving the quality of justice; development and training of non-judicial personnel as court administrators.

### 01:202:305 SCIENTIFIC APPLICATIONS IN JUSTICE (3, 3)

*Prerequisite: 01:202:201.*

Contributions of physical science to crime prevention, detection, and prosecution; significant forensic aspects of chemistry, biology, geology, and physics as applied to prevention planning, contraband control, preserving evidence, ballistics, optics, sound, and sampling natural materials.

# Labor Studies

---

## **01:202:306 PATTERNS OF HOMICIDE, CRIME CLASSIFICATION, AND DEATH NOTIFICATION (3) (FORMERLY SCIENTIFIC APPLICATION OF JUSTICE II)**

The focus of this forensic science course is on the classification of different types of individual and serial homicides; and the problems and techniques of scientific collection and documentation of physical evidence with emphasis on DNA, trace evidence, detection of dried blood, glass, fibers, hair paint, soil, gunshot residue, footwear outsole patterns, and narcotics.

## **01:202:307 CRIMINAL JUSTICE RESEARCH METHODS (3)**

*Prerequisite: 01:202:201.*

Underlying research concepts, methodologies, and techniques appropriate for application in the main behavioral environments of justice; application of course content to justice agencies, policies, and programs.

## **01:202:308 ADVANCED CRIMINAL JUSTICE RESEARCH METHODS (3)**

*Prerequisite: 01:202:201, 307.*

Advanced research concepts, methodologies, and techniques appropriate for application in the main behavioral environments of justice; application of course content to justice agencies, policies, and programs.

## **01:202:309 CRIMINAL LAW: THEORY AND PRACTICE (3)**

*Prerequisite: 01:202:201.*

The Model Penal Code and various state statutes will be examined to provide foundational understanding of criminal law particularly sentencing procedures and related jurisprudential issues. Emphasis will be placed on the offense categories of rape and homicide. Topics will include how guilt is established, justification of punishment and defining criminal conduct.

## **01:202:310 VICTIMOLOGY AND DOMESTIC VIOLENCE (3)**

*Prerequisite: 01:202:201.*

Definitions of scope of violent crime in society. Includes a review of the issues, prevalence, myths, policies, programs, and services aimed at victims of violent crimes. The expanding role of the courts, police, battered women shelters, victim/witness assistance programs, crisis intervention units, and legislation highlighted.

## **01:202:311 POLITICAL TERRORISM (3)**

*Prerequisite: 01:202:201.*

Analysis of diverse organizations using terror, starvation, torture, and murder for political objectives.

## **01:202:312 CRIMES AGAINST HUMANITY (3)**

*Prerequisite: 01:202:201.*

Applies the concept of "crimes against humanity," as developed at the Nuremberg trials, to an analysis of similar events.

## **01:202:322 JUVENILE JUSTICE (3)**

*Prerequisite: 01:202:201.*

Examination of the recent political history of American juvenile justice; the policies, trends, and programs in juvenile justice during the past two decades. Focus on historical developments, the full range of contemporary alternatives for counseling and treatment, legal issues and functions of juvenile justice agencies, an exploration of future directions, and a reform agenda for the next two decades.

## **01:202:324 JUSTICE PLANNING (3)**

*Prerequisite: 01:202:201.*

Survey of changing social methods for developing comprehensive short-term and long-term planning documents for criminal justice system components; planning documents explained and justified in oral and written presentations.

## **01:202:327 SEX, CRIME, AND JUSTICE (3)**

*Prerequisite: 01:202:201.*

Survey of changing social values about sex, changing criminal codes and about sex crimes, changing law enforcement policies and procedures in prosecuting sex offenders, and emerging legal doctrines about privacy and sexual rights.

## **01:202:405 IDEAS IN JUSTICE (3)**

*Prerequisite: 01:202:201, senior standing, and permission of instructor.*

Twentieth-century contributions to the development and application of penology, criminology, and criminal and social justice; study of the main ideas and key influenced the ideas evident in our social institutions.

## **01:202:422 CRISIS INTERVENTION IN CRIMINAL JUSTICE SETTINGS (3)**

*Prerequisite: 01:202:201.*

Focuses on the conceptual framework for crisis intervention practice, including crisis theory, crisis concepts, crisis intervention models and strategies, and guidelines for evaluating program outcomes.

## **01:202:496 SPECIAL TOPICS (3)**

*Prerequisite: 01:202:201.*

Focuses on critical issues in criminal justice. May encompass topics related to law, law enforcement, the courts, corrections, etc. Specific issues are determined by the instructor.

## **01:202:497 SPECIAL TOPICS IN CRIMINAL JUSTICE: CRIMINAL INVESTIGATION & THREAT ASSESSMENT PROTOCOLS (3)**

A systematic examination of the fields of both criminal investigation, and threat assessment and triage strategies in public safety. Emphasis will be placed on crime scene investigations, the use of informants, techniques of electronic and video surveillance, COMPSTAT and computerized crime mapping, computer simulations of bio-terrorism and chemical disasters, and the latest threat assessment and lethality protocol assessments developed by public and private sector homeland security concerns.

---

---

## **Bachelor of Arts in Labor Studies and Employment Relations**

The Labor Studies Program is offered at the Brookdale Community College Freehold campus at the Western Monmouth Higher Education Center. The Labor Studies program operates under the academic jurisdiction of University College - New Brunswick (UCNB) in conjunction with the Rutgers School of Management and Labor Relations.

<http://www.smlr.rutgers.edu>

*Program Director: David Bensman*

*Dean: Barbara Lee*

## Professors:

Eileen Appelbaum, *B.A. Temple; M.A., Ph.D., Pennsylvania*  
 David Bensman, *B.A. Chicago; PH.D., Columbia*  
 Joseph Blasi, *B.S. Pittsburgh; Ed.D., Harvard*  
 Dorothy Sue Cobble, *B.A., California (Berkeley); M.A., San Francisco State; Ph.D., Stanford*  
 Adrienne Eaton, *B.A., Michigan; M.A., Ohio State; Ph.D., Wisconsin*  
 Charles Heckscher, *B.A., M.A., Ph.D., Harvard*  
 Douglas Kruse, *B.A., Harvard; M.A., Nebraska; Ph.D., Harvard*  
 Paula B. Voos, *B.A., Whitman; M.A. Portland State; Ph.D., Harvard*

## Associate Professors:

Carola Frege, *B.A., Freiburg; M.Sc., Ph.D., London School of Economics*  
 Jeffrey Keefe, *B.A., Villanova; Ph.D., Cornell*  
 Saul Rubenstein, *B.A., Swathmore; M.B.A., Ed.M., Harvard; Ph.D., Massachusetts Institute of Technology*  
 Lisa Schur, *B.A., Harvard; J.D., Northeastern; Ph.D., California (Berkeley)*

## Assistant Professor:

Niki Dickerson, *B.A., Trinity; M.A., Ph.D., Michigan*

The undergraduate labor studies program aims to provide students with an opportunity to learn more about the nature of work, the problems of working people, and what workers have done, both individually and collectively, to address those problems. Its introductory courses offer anyone interested in the world of work the opportunity to develop a realistic view of dominant institutions, practices, and values of the workforce and to think about how the work world can change to meet the challenges of the new century. Intermediate courses enable students to acquire a range of specific competencies useful to employment, human resources and labor relations specialists. They will participate in a series of cultural and disciplinary dialogues providing alternative perspectives on work and the wider society. Advanced courses provide students majoring in labor studies with an opportunity to consolidate what they have learned about the nature of work through more in-depth study of a particular topic or topics. This may be accomplished through either independent work or the senior seminar.

## Faculty

Labor Studies courses at WMHEC are taught by a combination of Rutgers University professors and adjunct faculty. Between them, they unite scholarly excellence, personal experience in dealing with employment relations, and knowledge of the educational concerns of adult students. Classes are generally small and provide ample opportunity for discussion.

## Requirements

Under the Labor Studies and Employment Relations program, students with Associate's Degrees may transfer up to 64 credits from a two-year college. The B.A. in Labor Studies and Employment Relations requires a total of 120 credits. A minimum of 36 credits in the major, 33-36 credits of general education courses, and 48-51 credits of additional courses brings the total to 120 credits.

Students should consult the University College section of the *Rutgers University New Brunswick Undergraduate Catalog* for the details of UCNB's general education requirements.

The major consists of 36 credits in labor studies. In place of nine of these credits, students may substitute related courses from other programs (a list of these courses is available from <http://www.smlr.rutgers.edu>).

The following courses are required:

- 37:575:100 Introduction to Labor Studies (3)
- 37:575:395 Perspectives in Labor Studies (3)
- 37:575:450 Senior Seminar in Labor Studies (3)

## Declaration of Major

Students who are majoring in Labor Studies and Employment Relations must apply for admissions to the School of Management and Labor Relations once they are admitted by University College New Brunswick. The application process involves submitting a simple form along with a one page statement of why the student wishes to be a Labor Studies and Employment Relations major. Please consult the department website for details: <http://www.smlr.rutgers.edu>.

All students are required to complete a minimum of 30 of the last 42 credits needed for the degree at Rutgers University.

## Course Information

Please refer to the Course Descriptions section for course numbers, credits, and descriptions of individual courses.

## Application

Applicants to programs at the Western Monmouth location should complete the Rutgers University Application for Undergraduate Admission.

See Application Process section of this guide for detailed information.

Applications are available from: <http://admissions.rutgers.edu>.

Office of University Undergraduate Admissions  
 65 Davidson Road Room 202  
 Piscataway, NJ 08854-8097  
 (732) 932-INFO

For additional department information, contact :

Amalia (Amy) Marchitto  
 Administrative Assistant  
 Labor Studies and Employment Relations  
 50 Labor Center Way  
 New Brunswick, NJ 08901-8553  
 (732) 932-8559  
[lobelo@rci.rutgers.edu](mailto:lobelo@rci.rutgers.edu)

## Labor Studies Courses

### 37:575:100 INTRODUCTION TO LABOR STUDIES AND EMPLOYMENT RELATIONS (3)

Work, workers, and organizations that represent employees; class, race, gender, and work; legal, labor market, and human resource issues. Special emphasis on skill development through role playing.

### 37:575:201, 202 DEVELOPMENT OF THE LABOR MOVEMENT (3, 3)

A two term overview of the history, philosophy, structure, and activities of the trade unions and other worker organizations and their impact on the American economic, political, and social fabric. *Each of these courses may be taken separately in any order, or together during the same term.*

# Labor Studies

---

## **37:575:230 HUMAN RESOURCE ISSUES IN THE WORK-PLACE (3)**

Introduction to various human resource issues and the context of HR decisions; compensation, staffing, benefits, employee motivation, performance appraisal, equal opportunity, and other concerns.

## **37:575:301 COMPARATIVE LABOR MOVEMENTS (3)**

Introduction to the study of unionism as a worldwide phenomenon, with emphasis upon the similarities and differences between the American labor movement and foreign labor movements; major problems confronting unions in selected European, Asian, Latin American, and African nations.

## **37:575:303 BLACK WORKERS IN AMERICAN SOCIETY (3)**

Examination of the historical relationships between black workers and the American labor movement; analysis of problems facing black workers at the workplace.

## **37:575:307 LATINO WORKERS IN THE U.S. (3)**

Role of Latino workers in U.S. society and the U.S. economy; impact of the new migration on the U.S. labor market and social policy.

## **37:575:308 DYNAMICS OF WORK AND WORK ORGANIZATIONS (3)**

Examination of the social dynamics of economic institutions and their corresponding work relations; corporate organization and trade union structure; selected problems of technological change and industrialization; human relations in industry and the changing bases of managerial authority.

## **37:575:309 WORKING WOMEN IN AMERICAN SOCIETY (3)**

Focus on the contemporary experience of working women, including an exploration of current legal strategies and social policies created to address their concerns.

## **37:575:312 CONFLICT AND CONFLICT RESOLUTION IN THE WORKPLACE (3)**

How people resolve work-related grievances: bargaining, grievance procedures, mediation, arbitration, demonstrations, strikes, and industrial violence. Examines union and nonunion workplaces.

## **37:575:314 COLLECTIVE BARGAINING (3)**

A comprehensive study of the development of collective bargaining; the nature and scope of contracts; the changing character of collective bargaining processes through negotiation, legislation, the courts, and arbitration; the substantive issues in bargaining including the implications for public policy.

## **37:575:315 EMPLOYMENT LAW (3)**

Analysis of legislation designed to protect working and living standards of American workers and its implementation by government agencies. Examination of pensions, occupational safety and health, fair employment practices, social security, and unemployment insurance.

## **37:575:317 CONTINGENT AND NONSTANDARD WORK (3)**

Issues arising from employment relationships that have nonstandard aspects; temporary; leased; or part-time employees; independent contractors and owner operators.

## **37:575:320 IMMIGRANT WORKERS AND THEIR RIGHTS (3)**

Immigration and immigrant workers in American society; history; current legal rights; related public policy issues; immigrants in unions and community organizations.

## **37:575:322 AMERICAN LABOR UNIONS IN POLITICS (3)**

Role of the labor movement in the political process from the New Deal to the present, including an analysis of its ideology, its legislative agenda, its political action, and its impact on public policy.

## **37:575:325 ECONOMICS OF THE EMPLOYMENT RELATIONSHIP (3)**

Fundamentals of labor economics presented. Economic dimensions of public policies and human resource administration.

## **37:575:338 OCCUPATIONAL SAFETY AND HEALTH (3)**

Federal and state regulatory laws and enforcement, the basic issues involved in safety and health at the workplace, and worker, union, and employer response to the issues.

## **37:575:340 AMERICAN LABOR LAW (3)**

Examination of the present legal arrangements governing the conduct of labor relations in the U.S.; historical development and impact of common law, legislative statutes, and court decisions on the growth of the labor movement.

## **37:575:345 ORGANIZATIONAL BEHAVIOR AND WORK (3)**

Behavior by individuals and groups in the workplace; group and intergroup dynamics; organizational culture, structure, and change; leadership, employee motivation, job performance and feedback.

## **37:575:350 PUBLIC SECTOR COLLECTIVE BARGAINING (3)**

Study of employer-employee relations in the public sector; federal executive orders and state and municipal legislation regulation, public employers and employee organizations; procedures of bargaining unit certification, representation, and recognition; dispute resolution techniques.

## **37:575:355 CURRENT LABOR PROBLEMS (3)**

A selected number of labor issues that have particular relevance in contemporary society.

## **37:575:360 UNION ORGANIZING (3)**

Introduction to and critical analysis of union-organizing strategies and tactics.

## **37:575:362 THE WORK EDUCATION CONNECTION (3)**

What do workers need to know to be prepared for the jobs being generated by the global economy? How do the American secondary and higher education systems prepare workers for changing jobs?

## **37:575:363 LABOR AND THE WORLD GLOBAL (3)**

Changes in the global economy and their effects on the living standards and bargaining power of American workers and their unions. Alternative strategies for dealing with globalization.

## **37:575:364 DIVERSITY IN THE WORKPLACE (3)**

Focuses on how the increasing demographic diversity of American workplaces affects social relations, cultural dynamics, and organizational effectiveness.

## **37:575:395 PERSPECTIVES ON LABOR STUDIES (3)**

*Open only to labor studies majors who have completed at least 15 credits of labor studies course work.*

In-depth study of the classic works on the nature of labor, the relationship of work to other social functions, and the relationship between workers and management.

## 37:575:407 WORKERS' MOVEMENT IN NEW JERSEY (3)

Examination of workers movements at state and local levels in New Jersey, using library resources, interviews, participant observations, and movement archives. Research results document the development of the New Jersey labor movement.

## 37:575:450 SENIOR SEMINAR IN LABOR STUDIES (3)

*Open only to labor studies majors who have completed at least 21 credits of labor studies course work.*

In-depth study of a labor studies topic. Intensive reading and discussion designed to integrate student experiences in the labor studies major.

## 37:575:491 TOPICS IN LABOR STUDIES (3)

In-depth study of particular topics concerning work organization, worker problems, or worker organizations.

## 37:575:492 TOPICS IN LABOR STUDIES (3)

In depth study of particular topics concerning work organization, worker problems, or worker organizations.

## 37:575:494 INDEPENDENT STUDY - LABOR STUDIES (3)

Individual reading and research project under the guidance of a labor studies faculty member on a topic of interest to the student.

## 37:575:496 INTERNSHIP IN LABOR STUDIES (3)

Students work as staff members in a labor union or labor-related organization (public or private), in an industrial relations unit in private industry, or as employees in a position that permits observation of and participation in a labor union at the grass-roots level. Allows students to apply conceptual knowledge learned in the classroom to actual situations and to acquire new skills and knowledge.

## 37:575:497 INTERNSHIP IN LABOR STUDIES (3)

Students work as staff members in a labor union or labor-related organization (public or private), in an industrial relations unit in private industry, or as employees in a position that permits observation of and participation in a labor union at the grass-roots level. Allows students to apply conceptual knowledge learned in the classroom to actual situations and to acquire new skills and knowledge.

---

## Bachelor of Arts in Liberal Studies

*Associate Dean Faculty of Arts and Sciences:*

B. Christopher Dougherty, PhD.

The major in Liberal Studies is available only to University College students at Camden and at designated off-campus centers.

This interdisciplinary major in liberal studies is specifically designed for students who transfer to University College-Camden with an Associate in Applied Science degree. Students enrolling at the Western Monmouth Higher Education Center in Freehold may transfer with an A.A. or A.S. degree in addition to the A.A.S.. Adult students who already have attained significant technical and applied skills and who now wish to pursue their education in the liberal arts can obtain the bachelor's degree through this program.

The program recognizes the previous achievements of these students by allowing them to transfer up to 64 credits of their community college work toward the Rutgers degree, including credits for technical courses that do not ordinarily transfer as degree credits. Subject to program review, the technical courses are accepted as a block of up to 36 credits. These courses are only applicable toward a liberal studies major. Other

courses taken as part of the associate in applied science degree will be accepted on a course-by-course basis in accordance with the agreements made between Rutgers-Camden and the community colleges. These individual courses (up to 28 credits) are applicable toward the general degree requirements of University College-Camden.

Students will find the level of upper-division course work in liberal studies at Rutgers to be a challenge. We require that all students in the major enroll as soon as possible in the required courses 50:606:301, 302, Mastering the Liberal Arts I, II. These interdisciplinary courses use a range of topics and methods to challenge students to further develop the array of advanced skills needed to master the material taught in upper-division courses. The first term emphasizes reading and writing skills needed in advanced humanities courses. The second term emphasizes developing reading, research, and quantitative skills appropriate for the social sciences and the natural sciences, with particular attention to psychology, sociology, urban studies, and ecology and biology. Regular writing and research assignments are an integral part of these two courses.

The major consists of 36 credits. Students in the major concentrate in one area of liberal studies - humanities, social sciences, - and take one-half of their requirements for the major from upper-division (Junior and Senior) courses in that area. The other half of the required curriculum can be chosen from upper-division courses in the other two areas in which the student has chosen not to concentrate. In addition, students are required to fulfill credits of the general requirements for the Rutgers-Camden bachelor of arts degree. Some of this requirement may be fulfilled by courses among the 28 credits transferred from the community college.

### Degree Requirements

For purposes of this major, humanities, social sciences, and natural sciences courses are grouped as follows:

**Humanities:** art, English, foreign languages, history, music, philosophy, religion, theater arts.

**Social Sciences:** anthropology, economics, political science, psychology, sociology, urban studies, women's studies, American studies.

**Natural Sciences:** astronomy, biological sciences, chemistry, computer sciences, geology, mathematics, physics, statistics.

### Transfer Credits from Associate of Applied Science Degree Program.

36 credits taken in courses applicable to A.A.S. degree.

28 credits applicable to Rutgers-Camden general requirements.

### Major Requirements:

#### Core Courses (36 Credits)

- 50:606:301 Mastering the Liberal Arts I (3)
- 50:606:302 Mastering the Liberal Arts II (3)

- Upper Division Concentration – 18 credits from courses in either the humanities or social sciences.
- Secondary Area – 6 credits from upper-division courses in social sciences or humanities.
- Tertiary Area Concentration – 6 credits from upper-division courses in natural sciences. Core courses may not be used to fulfill general requirements.

*Currently the program in Freehold does not support the natural science concentration.*

# Liberal Studies

## Electives (28 Credits)

Liberal arts and science courses (28 credits). These credits also may be used to fulfill general requirements and as prerequisites for upper-division liberal studies courses.

All students are required to complete a minimum of 30 of the last 42 credits needed for the degree at Rutgers University. Students should consult the *Camden Undergraduate Catalog* for a complete description of the general education requirements.

## Admission

Applicants to programs at the Western Monmouth location should complete the Rutgers University Application for Undergraduate Admission. See Application Process section of this guide.

Applications are available from: <http://www.admissions.rutgers.edu>.

Office of University Undergraduate Admissions  
65 Davidson Road Room 202  
Piscataway, NJ 08854-8097  
(732) 932-INFO

For additional department information contact :

Joseph Walsh  
Manager of Academic Programs  
3680 Route 9 South  
Freehold, NJ 07728  
Voice: (732) 625-7012  
Fax: (732) 625-7022  
[joe.walsh@rutgers.edu](mailto:joe.walsh@rutgers.edu)

Nancy Gulick  
Assistant Dean  
311 N. 5th Street  
Camden, NJ 08102  
Voice: (856) 225-6043  
Fax: (856) 225-6049  
[nvgulick@camden.rutgers.edu](mailto:nvgulick@camden.rutgers.edu)

## Liberal Studies Courses

### 50:606:301 MASTERING THE LIBERAL ARTS I (3)

A range of topics and methods used to challenge students to further develop the array of advanced skills needed to master the material taught in upper-division liberal studies courses. Emphasizes the reading and writing skills needed in advanced humanities courses. Regular writing and research assignments. *Required of all students in the major.*

### 50:606:302 MASTERING THE LIBERAL ARTS II (3)

A range of topics and methods used to challenge students to further develop the array of advanced skills needed to master the material taught in upper-division liberal studies courses. Emphasizes developing reading, research, and quantitative skills appropriate for the social sciences and the natural sciences, with particular attention to psychology, sociology/urban studies, and ecology/biology. Regular writing and research assignments. *Required of all students in the major.*

### 01:050:301 TOPICS IN AMERICAN STUDIES - THE U.S. AS A GLOBAL POWER IN THE 20TH CENTURY (3)

This course analyzes the political, economic, and cultural developments that transformed the U.S. from a relatively insular and hemispheric power at the end of the 19th century to that of the dominant--if not sole--global power at the dawn of the 21st century, from the pivotal Spanish-American War in the 1890s to the new War of Terror in the 2000s, from an era once defined by more localized and proprietary notions of individual and national identity to the Age of Globalization with its array of corporate and transnational instruments shaping individual and national identities as well as models for development.

### 01:220:395 LAW AND ECONOMICS (3)

*Prerequisites:* 01:220:102, 103.

Economic rationale and consequences of legal rules. Contracts, compensation, property rights, liability rules, crime, safety, monopoly, discrimination, health care, pollution, public interest law.

### 01:450:262 GEOGRAPHIC BACKGROUND TO CURRENT WORLD AFFAIRS (3)

Contemporary global public issues from the perspective of changes in geographical relationships. Examination of major environmental, social, political, and economic trends that involve the restructuring of society and space at a variety of scales.

### 01:450:363 GEOGRAPHY OF DEVELOPMENT (3)

Geographical patterns of development in Third World areas and less developed parts of advanced capitalist countries. Emphasis on agrarian and industrial development and the restructuring of relations among different regions.

### 01:450:405 POLITICAL GEOGRAPHY (3)

Basic principles of political geography and the application of these principles to selected areas around the world; causes of the political conflicts and methods used in their resolution.

### 01:512:304 THE FORGING OF MODERN AMERICA, 1865-1914 (3)

Political reform movements against the background of industrial development, urbanization, and immigration in the U.S. from 1880 to 1920.

### 01:512:305 UNITED STATES HISTORY, 1914-1945 (3)

U.S. history from World War I through World War II, emphasizing major themes in U.S. politics, society, culture, and diplomacy.

### 01:512:306 UNITED STATES HISTORY, 1945-PRESENT (3)

U.S. history emphasizing the cold war, McCarthyism and the major political, social, and economic trends of the 1960's and the 1970's.

### 01:512:376 AMERICAN CULTURE IN THE 1950s (3)

Survey of major cultural and political developments of the 1950s. Growth of advertising, consumerism, television, popular music, the "Ike Age," McCarthy; perceptions of race, sex.

### 01:790:311 EUROPEAN POLITICS (3)

Analysis of national governments in western Europe of the European Union (EU). Focus on contemporary issues including economic liberalization, welfare state reform, European law, foreign policy, and enlargement to eastern Europe.

### 01:790:312 CHANGE IN LATIN AMERICA (3) (D)

Emerging political and social issues in Latin America: development, democratization, sovereignty, religion, gender, race, migration

### 01:790:319 ISSUES OF AMERICAN FOREIGN POLICY (3)

Analysis of the major substantive questions facing U.S. foreign policy.

**01:790:322 STRATEGY IN INTERNATIONAL RELATIONS (3)**

Examination of the dynamics of contemporary international politics, including strategic and bargaining theory.

**01:790:323 DEFENSE POLICY (3)**

Formulation of defense policy and doctrine, weapons development, the role of threats. Critical review of current U.S. military decisions.

**01:790:324 CAUSES OF WAR (3)**

Recent scientific research on the emergence of serious disputes, escalation, conflict spirals, arms races, the outbreak of war, consequences of war, and conditions of peace.

**01:790:327 INTERNATIONAL POLITICAL ECONOMY (3)**

Interdependence of political and economic structures and processes in the development and management of the modern world economy.

**01:790:340 LAW AND SOCIETY (3)**

Examination of different ways of understanding law and its social, cultural, and political significance. Topics may include the nature of law, crime and punishment, the "adversary ethic," law and morality, law's role in structuring social relationships, civil disputes, and feminism and the law.

**01:790:341 SPECIAL TOPICS IN PUBLIC ADMINISTRATION AMERICAN BUREAUCRACY (3)**

*Prerequisite: 01:202:201.*

Institutional setting and political relationships in administration; leadership, decision making, personnel and budgeting functions; administrative law and regulation; the problem of responsibility.

**01:790:351 CONTEMPORARY POLITICS IN THE MIDDLE EAST (3) (G)**

Contemporary politics of the Middle East through scholarly literature and through documentary-type films dealing with socioeconomic and cultural influences on politics.

**01:790:358 GLOBALIZATION, DEMOCRACY, AND CONTEMPORARY CAPITALISM (3)**

Comparison of contemporary market economies in developed and developing countries, how they are affected by integration into global markets, and the implications for democracy.

**01:790:361 INTERNATIONAL ORGANIZATION (3)**

Review of League of Nations, United Nations, World Court, and specialized agencies.

**01:790:362 INTERNATIONAL LAW (3)**

Fundamental rules of international law in its relation to the state and the individual. Discussion of cases, status, treaties.

**01:790:369 TOPICS IN WORLD POLITICS (3)**

*Prerequisite: Permission of instructor.*

Intensive examination of a number of significant questions related to world politics. Questions vary with instructor.

**01:790:373 LEGAL PHILOSOPHY, RIGHTS, AND JUSTICE (3)**

Place of law in the democratic state. The nature of law, its role in regulating behavior, legal reasoning, rival legal theories; the conflict between positivism and the theory of law; punishment and responsibility; various standards of justice.

**01:790:381 POST-COMMUNIST DEMOCRACIES (3)**

Examination of democracy building in the post-communist world. Focus on the interaction between legacies of communism and new institutional designs in Russia and eastern Europe. Major patterns of post-communist politics identified, compared, and analyzed. Emphasis on political institutions, historical legacies, and cultural contexts.

**01:790:389 TOPICS IN COMPARATIVE POLITICS (3)**

Selected topics in comparative politics that vary with the instructor.

**01:790:406 CIVIL LIBERTIES, CIVIL RIGHTS (3)**

Political and civil rights and duties, such as freedom of the person; elementary freedoms of speech, press, assembly, and religion; freedom against arbitrary action; discrimination; free interchange of ideas.

**01:840:302 CULTURAL CONTEXT OF THE OLD TESTAMENT (3)**

*Prerequisite: 01:840:201 or permission of instructor.*

Emergence of the Hebrew scriptures from the religious, social, political, and economic milieu of ancient Israel and influence of contiguous cultures on their development.

**01:840:303 HEBREW PROPHETS; SOCIAL AND RELIGIOUS THOUGHTS (3)**

Development and diffusion of Israelite prophetic thought from early associations and with divination in Near Eastern culture through the Exile and later decline.

**01:840:319 RELIGION IN AMERICAN HISTORY (3)**

Colonial patterns of established churches, revivalism, deism, and separation of church and state; denominational growth and immigration; effects of urban development, evolutionary thought, and social reform.

**01:840:320 RELIGION OF THE NATIVE AMERICANS (3) (D)**

Beliefs and practices in aboriginal North American cultures before European exploration; subsequent patterns of conflict, acculturation, and survival.

**01:840:343 RELIGION AND POLITICS (3)**

Functions of Religion in initiating social and political changes by envisioning the future, formulating utopian blueprints and providing transcendent norms for social criticism.

**01:920:304 SOCIOLOGY OF DEVIANT BEHAVIOR (3)**

*Prerequisite: 01:920:101.*

Major forms of social deviance, theories accounting for them, and societal responses to them.

**01:920:311 INTRODUCTION TO SOCIAL RESEARCH (4)**

*Prerequisite: 01:920:101 or permission of instructor.*

Major methods and techniques of social research: various types of research design, sampling, methods of data gathering, analysis and interpretation of research findings.

**01:920:324 SOCIOLOGY OF GENDER (3) (D)**

*Prerequisite: One of 01:920:311, 312, 313, 314. Credit not given for both this course and 01:988:324.*

Study of sources, maintenance, consequences, and change of men's and women's roles in society. Cultural, social, political, economic, and psychological perspectives.

# Liberal Studies

---

## **01:920:332 SOCIAL INEQUALITIES (3)**

*Prerequisite: One of 01:920:311, 312, 313, 314.*

Facts and theories of unequal distribution of income, honor, prestige, life chances, opportunities, social mobility, status attainment. Implications for social integration and conflict.

## **01:920:354 THIRD WORLD WOMEN (3) (G)**

Comparative analysis of objective conditions and subjective experiences of women in Africa, Asia, Latin America, and of third-world women in the U.S. and other industrialized nations.

## **01:920:442 MASS MEDIA AND POPULAR CULTURE (3)**

Analysis of popular culture, with stress on propaganda techniques and myth dissemination. Touches on such topics as romantic love, pop music and sports.

## **11:015:380 COMMUNICATION FOR TODAY'S LEADER (3)**

Students will explore leadership and communication from a theoretical, as well as a practical, hands-on perspective. Students will apply leadership theories and principles to personal leadership experiences, think critically about reading assignments, share leadership triumphs and challenges through online journaling and papers, as well as participate in weekly threaded discussions on topics related to course readings. The course is designed so that students will move through a series of assignments week by week as a group, logging on several times per week to participate in threaded discussion and to post assignments.

## **11:015:385 THE ETHICAL LEADER (3)**

Students will explore the inextricable need for ethics within the realm of leadership. Topics to be addressed include power and self-interest; how values influence leadership; leaders and followers; and leadership for the greatest good. Students will participate in dialogue relevant to current societal situations in business, politics and how individuals contribute to the moral fabric of our society.

## **11:373:241 INTRO TO MANAGEMENT (3)**

*Prerequisite: 11:373:121 or equivalent.*

This on line course covers general applications of basic concepts, functions, and tools of management that contribute to success and improve individual performances in decision-making and other situations and problems in the field of management.

## **21:830:308 CRITICAL THINKING IN PSYCHOLOGY (3)**

*Prerequisites: 830:101, 102.*

Scientific method in the context of popular ideas about psychology. Examination of the best scientific evidence concerning ESP, astrology, hypnosis, and other claims of paranormal powers. Analysis of controversial topics at the intersection of psychology and public policy, such as child-rearing and the nature/nurture debate.

## **50:082:487 SPECIAL TOPICS IN ART HISTORY (3)**

*Prerequisite: 50:082:102 or 103 or permission of instructor.*

*May be repeated for credit.*

Intensive investigations of specific movements, styles, or major artists. Topic changes each time the course is offered. Check the Schedule of Classes to determine area of study.

## **50:120:105 THE FACTS OF LIFE (3) *Internet course.***

Introduction (without laboratory) to biological principles. Covers basic concepts involved in understanding the structure, function, and evolution of organisms with an emphasis placed on the application of biological knowledge to problems of man and society. Topics include human nutrition, disease, reproduction and development, genetic engineering, pollution and conservation.

## **50:130:201 BOTANY (3) *Internet course.***

An introduction to members of the plant kingdom with emphasis on their structure and function, growth and development, worldwide distribution, ecology, and economic importance.

## **50:350:300 PERSUASIVE WRITING (3) (W)**

The fundamental techniques of argument, demonstration, and persuasion; analysis of sample readings and extensive writing practice.

## **50:989:301 THE ART OF WRITING (3) (W)**

Practice in the art of constructing clear, concise prose, with emphasis on developing a personal style.

## **50:350:364 THE SHORT STORY (3)**

A study of the short story as a literary genre by examining the works of major world authors.

## **50:350:388 WOMEN IN LITERATURE (3) (D)**

Analyzes the treatment of women in selected world fiction, drama, poetry, and essays.

## **50:350:393 SPECIAL TOPICS: GREAT LITERARY ORIGINS (3)**

Readings in the early works of western literature upon which the canon has been built. Students will read and discuss selections from the Bible, the Homeric epics, Greek drama, Virgil, Dante and Chaucer. Emphasis will be placed on the ways in which these ancient works still speak to contemporary culture. *Meets World Masterpieces Requirement No. 3A.*

## **50:352:325 MULTICULTURAL AMERICAN LITERATURE (3) (D)**

Readings in multicultural literature of the United States—for example, Anglo-European, African-American, Asian-American, Chicano, Jewish-American and Native American—with emphasis on relationship between culture and literary form, theme and language.

## **50:352:337 AMERICAN NOVEL TO 1900 (3)**

The development of the novel in America through the 19th century. Works by such authors as Rowson, Brown, Cooper, Hawthorne, Stowe, Melville, Twain, Crane, and James.

## **50:790:337 GOVERNMENT AND POLITICS OF SOUTH AND SOUTHEAST ASIA (3) (G)**

A study of the political history, politics, government, and contemporary political and economic problems and policies of South and Southeast Asian political systems, with an emphasis on the Indian subcontinent in South Asia and Vietnam, Indonesia, the Philippines and Malaysia in Southeast Asia.

## **50:790:350 VIOLENCE, REVOLUTION AND TERRORISM (3) (G)**

Examines leading social science theories of revolution and political violence. Focuses on revolutionary and counter-revolutionary movements in selected countries. Discusses policies and strategies for responding to terrorism.

## **50:790:469 RICH NATIONS/POOR NATIONS (3) (G)**

Comparative analysis of the foreign policies of developing areas dealing largely with economic, political and historical determinants of foreign policy objectives within the context of domestic and world affairs. Emphasis on Asia, Saharan Africa and/or Latin America.

## **50:790:480 RADICAL POLITICS (3)**

Political protest movements and the methods of radical political change.

## 50:790:489 STUDIES IN POLITICAL SCIENCE: TERRORISM IN THE 21ST CENTURY (3)

Study in special topics intended to involve students in advanced study and research. Subjects usually change from year to year.

## 50:830:325 PSYCHOLOGY OF CHILDHOOD (3)

*Prerequisite: 50:830:101 or 235.*

The study of child behavior and development up to and including late childhood. Development of motor abilities, language, intelligence, social and emotional behavior and attitudes, with emphasis on the prevention of maladjustment.

## 50:830:363 ABNORMAL PSYCHOLOGY (3)

*Prerequisite: 50:830:101 or 235.*

A survey of the field of mental disorder and abnormal behavior and consideration of diagnostic systems. Constitutional, psychodynamic, and environmental factors conditioning abnormal behavior.

## 50:840:334 RELIGION AND SCIENCE (3)

This course explores the historic tension between science and religion and analyzes areas of conflict and compatibility. Issues such as cosmology and creation, evolution and human nature, neurology and spirituality are discussed.

## 50:989:300 PERSUASIVE WRITING (3) (W)

*Formerly 50:350:300.*

The fundamental techniques of argument, demonstration, and persuasion; analysis of sample readings and extensive writing practice.

## 62:830:304 COGNITIVE PROCESSES (3)

*Prerequisite: 830:101,102*

Introduces the study of human cognition. Topics includes perception, attention, memory, knowledge representation, language, problem solving, thinking, and reasoning. How is the world represented and what are the processes underlying those representations? Considers the real-world implications of laboratory findings.

Note for Liberal Studies Majors:

Courses designated "D" or "G" in this catalog can be used to complete the Diversity/Global Studies requirement.

Courses designated "W" can be used to complete "Language Skills" requirement 1c.

---



---

## Bachelor of Science in Nursing

The Nursing Program is offered by Rutgers College of Nursing as a part-time program at the Western Monmouth Higher Education Center in Freehold. Courses requiring laboratory facilities are offered at the Brookdale Community College on the Lincroft campus.

This program is designed specifically for registered nurses with Associate of Applied Science degrees and diploma school graduates in order to accelerate attainment of the baccalaureate degree. This program, which operates under the academic jurisdiction of the College of Nursing, provides students with improved career potential available with a bachelor's degree.

## Faculty and Students

Nursing program courses are taught by Rutgers University professors who combine a national reputation in their fields with personal experience in dealing with the concerns of adult students. Most non-clinical classes are taught using an online (ie., web based) or blended (i.e., online + classroom) format. Classes are generally small and provide ample opportunity for discussion. Nursing program majors will be part of a group of highly motivated students who are seeking professional advancement and personal fulfillment.

## Requirements

Depending on the number of credits earned, transferred, waived or challenged, the registered nurse applicant may take four to six semesters to complete the baccalaureate degree in nursing. The College of Nursing does not limit the number of courses that can be transferred from other colleges; however, students are required to complete a minimum of 30 of the last 42 credits needed for the degree at Rutgers University.

The specific requirements are as follows:

General education requirements	33 credits
Science/Nutrition/Math requirements	26 credits
Lower division nursing courses	36 credits
Upper division nursing courses	31 credits

Total credits for Major	126 credits
-------------------------	-------------

## Suggested Program of Study

### Year I (part time)

Fall Semester  
Health Assessment Across the Life Span  
Statistics

Spring Semester  
Research Process in Nursing  
Nursing Informatics

Summer Semester  
Pathophysiology  
Elective by advisement (upper division)

### Year II

Fall Semester  
Professional Role Development  
Community and Public Health Nursing  
Community Health Promotion

Spring Semester  
Leadership & Management in Nursing  
Senior Experience in Leadership & Management  
Nursing Elective by advisement

*Students may elect to complete the second year courses in four semesters as follows:*

# Nursing

Year II  
Fall Semester  
Professional Role Development  
Community and Public Health Nursing

Spring Semester  
Leadership & Management (upper division)  
Nursing Elective by advisement  
*if not previously taken*

Year III  
Fall Semester  
Community Health Promotion

Spring Semester  
Leadership & Management Practicum  
Nursing Electives by advisement

## School Nurse Certificate

This certificate program is designed for professional registered nurses who wish to be certified in school nursing in the State of New Jersey. Certification is offered as a post-baccalaureate program for registered nurses with a BA, BS or BSN and/or as a minor for registered nurses pursuing a baccalaureate degree at Rutgers College of Nursing. Non-clinical courses are taught using an online format.

Foundations Courses (14 credits): Equivalent courses earned while obtaining licensure as a registered professional nurse with a BS/BA or BSN degree can be applied to these courses.

- 25:705:202 Cultural Dimensions of Humans & Their Environment (3) *or*
- 26:705:504 Human Diversity (3)
- 25:705:229 Life Span: A Developmental Approach (3)
- 25:705:447 Community & Public Health Nursing (4)
- 25:705:448 Community Health Promotion (4)

### Core Courses (18 Credits)

- 05:300:306 Educational Psychology (3)
- 25:705:480 School Health Nursing (6)
- 25:705:481 School Health Nursing Practicum (6)  
(alternative: 25:705:482 (3) and 25:705:483 (3))
- 25:705:470 Teaching Process in Health Education (3)

A minimum of 12 credits must be taken at Rutgers, The State University of New Jersey, College of Nursing to obtain this certificate, otherwise there is no limit on transferred credits for certification purposes.

### Application

Applicants to programs at the Western Monmouth location should complete the Rutgers University Application for Undergraduate Admission. Applicants are strongly encouraged to use the online application form.

Applications are available from: <http://www.admissions.rutgers.edu>.

Office of University Undergraduate Admissions  
65 Davidson Road – Room 202  
Piscataway, NJ 08854-8097

For additional information, contact one of the following:

Dr. Maureen Esteves  
Assistant Dean, Undergraduate Nursing Program  
Rutgers University College of Nursing  
Ackerson Hall – Room 104  
Newark, NJ 07102  
(973) 353-5293 x609  
(732) 932-1738  
[esteves@rutgers.edu](mailto:esteves@rutgers.edu)

Dr. Carolyn Yocom  
Coordinator of Outreach Programs  
Rutgers University College of Nursing  
Conklin Hall – Room 241  
Newark, NJ 07102  
(973) 353-5326 x515  
[yocom@rutgers.edu](mailto:yocom@rutgers.edu)

## Undergraduate Nursing Courses

### 21:120:245 PATHOPHYSIOLOGY (3)

*Prerequisites:* 21:120:241-242 or 01:119:127-128.

Focuses on the Pathophysiology of common conditions affecting humans across the life span.

### 25:705:20 CULTURAL DIMENSIONS OF HUMANS AND THEIR ENVIRONMENT (3)

Introduces the richness and uniqueness of the patterns of diverse cultural groups; emphasis is placed on the commonalities and differences among persons of various cultural backgrounds. *Offered spring only.*

### 25:705:306 HEALTH ASSESSMENT ACROSS THE LIFE SPAN (3)

*Prerequisites:* 01:119:127-128, 245 or 21 & 62:120:241-242, 245; 01:119:132 or 21 & 62:120:235; 01:160:128, or 21 & 62:160:108, 110, 11:709:255 or 11:709:275 or 25:520:255; 25:705:229, 233; *Corequisites:* 25:705:307, 310, 311, 390.

Focuses on health assessment of well individuals and families. Clinical reasoning process used in simulated settings to assess health patterns and develop diagnoses of health assets and actual and potential health problems.

### 25:705:390 RESEARCH PROCESS IN NURSING (3)

*Prerequisites:* Required course in descriptive/inferential statistics.

Introduction to research and its application to the field of nursing; includes the research process, theory development, philosophies related to the inquiry process, and research methodologies as they relate to the clinical setting. Analysis of current research in light of its relevance to clinical practice or the development of nursing theory.

### 25:705:440 NURSING INTERVENTION IN THE COMMUNITY (3)

*Prerequisites:* 25:705:304, 346, 376.

*Co requisites:* 25:705:437, 439.

The clinical reasoning process is used to provide care to individuals, families, groups, and communities with health problems in the community. Health promotion, maintenance, and restoration are emphasized.

## **25:705:447 COMMUNITY AND PUBLIC HEALTH NURSING (4)**

*Prerequisites:* 25:705:409, 410, 415, 416.

*Co requisites:* 25:705:448.

This course provides registered nurse students with an introduction to community health nursing practice, with emphasis on community assessment, program planning and evaluations, community empowerment, and caring for high risk aggregates and vulnerable populations. Students will acquire skills in analyzing the health patterns of communities and develop an understanding of the role of the professional nurse in promoting the health of communities. *Offered in fall only.*

## **25:705:448 COMMUNITY HEALTH PROMOTION (3)**

*Prerequisites:* 25:705:409, 410, 415, 416.

*Co requisites:* 25:705:447.

Focuses on the clinical application of knowledge in the nursing care of culturally diverse families, aggregates, and communities. Emphasis on clinical reasoning/judgments in promoting health, reducing risk, and preventing disease. Nursing strategies pertaining to the management of acute and chronic illnesses and symptom management in the community are applied and evaluated. *Offered fall only.*

## **25:705:449 PROFESSIONAL ROLE DEVELOPMENT (4)**

This is one of three courses that constitute the first experiences in the nursing major for matriculated RN students completing the baccalaureate degree. The course is intended to serve as the bridge between theory and practice, and in the case of the RN student capitalizes on preexisting knowledge and experience. The student is expected to establish a philosophical and scientific orientation to nursing through refinement of the emphatic and cognitive qualities that are basic to professional practice. Students are supported as they learn the dynamics of creative and critical thinking and apply these processes to both past and present practice; supplementary case materials may also be used. Although the focus of course sessions will vary according to the background of the participants, special attention will be given to community-based experiences and populations. *Offered fall only.*

## **25:705:450 NURSING TOPICS (3)**

Offers the opportunity to explore a specific area in depth. Recent topics include exploration of loss, computers in nursing, pharmacology, and health care of the aged. Theories and specialized knowledge are the foundation of the course.

## **25:705:470 TEACHING PROCESS IN HEALTH EDUCATION (3)**

The course will focus on current educational practices including educational theories, objectives or policies, teaching and evaluation strategies. Students will develop, present, and critique health education plans for individuals, groups, and communities.

## **25:705:480 SCHOOL HEALTH NURSING (3)**

This course focuses on the specialized practice of the school nurse within the nursing and educational professions. The Comprehensive School Health program including health services, health education and a healthy school environment will be described. The role of the school nurse as a service provider, health advocate, health educator, case finder/manager and collaborator with families, educators and the Health Care Delivery System to promote the health and well being of students will be evaluated. New Jersey State mandates governing school health and nursing services will be explored in depth.

## **25:705:481 SCHOOL HEALTH NURSING PRACTICUM (3)**

This course focuses on the application of knowledge of nursing and education theories as well as state mandates in the care of children in the school setting, K-12. Emphasis is placed on the promotion of health and wellness in the school age child as well as providing nursing services to children with acute and chronic health problems and those with special needs. Students will be placed full time for one semester\* under the supervision of a Certified School Nurse and a Teacher of Health Supervisor. The student will participate in the roles and activities of the school nurse and participate in planning and implementing health education classes with experienced teachers. Students will be observed in the field by nursing faculty and meet for weekly seminars throughout the semester. (\*Can be taken part-time over two semesters; 25:705:482 and 25:705:483).

## **25:705:490 NURSING INFORMATICS (3)**

Focus on the analysis and development of computer programs for nursing. Topics include computer systems, information systems, computer-based education, decision making with computers, and artificial intelligence. Development of computer literacy skills and computer applications in nursing practice.

## **25:705:498 LEADERSHIP AND MANAGEMENT IN NURSING (3)**

*Prerequisites:* 25:705:409, 410, 415, 416.

*Corequisites:* 25:705:444, 445, 499.

Focuses on the knowledge necessary to negotiate successfully the transition from the role of student to graduate nurse. Course experiences require the student to synthesize and apply learning from previous courses within a variety of complex situations. Emphasis on anticipating the form of an evolving health care delivery system and its complementary provider roles, theoretical foundations for change and leadership, conceptual models, managerial skills, and sensitivities necessary for contemporary practice.

## **25:705:499 SENIOR EXPERIENCE IN LEADERSHIP AND MANAGEMENT (3)**

*Prerequisites:* 25:705:409, 410, 415, 416.

*Corequisites:* 25:705:444, 445, 498.

Focuses on experiences that facilitate transition from the role of student to graduate nurse. Students apply and synthesize learning from previous courses while providing care to groups of clients and communities, managing nursing systems, and implementing organizational change. Leadership and change agent behaviors within the role of direct care provider are emphasized. *Offered spring only.*

---

---

## **Graduate School of Education Office of Continuing Education & Global Programs**

10 Seminary Place Room 354  
New Brunswick, NJ 08901-1183  
College Avenue Campus  
(732) 932-7496 x 8202, 8300

*Executive Director:* Darren L. Clarke

*Manager Continuing Education & Global Programs:* Kwesi Vincent

Website: <http://www.gse.rutgers.edu>

## **OFF-CAMPUS COURSES**

In collaboration with other Graduate School of Education departments, the Office of Continuing Education & Global Programs sponsors graduate-level course work at over twenty-five locations throughout New Jersey. These off-campus courses are open to anyone holding a bachelor's

# Graduate School of Education

degree, wishing to engage in non-degree study, as well as Rutgers degree students; however, anyone applying to the non-degree Supervisor Endorsement program must have a Master's Degree. New Jersey educators may complete the requirements for the Teacher of Student's with Disabilities Certification (also called the 'endorsement in special education'), or the NJ Supervisor's Certificate, and may take the required courses at off campus sites. Certain courses may also be counted toward graduate degrees and carry 40 professional development hours per course towards your PIP, if approved by your school district.

## Registration

To register for courses please contact us at:

Phone: (732) 932-7496, x8300

E-mail: [gsece@rci.rutgers.edu](mailto:gsece@rci.rutgers.edu)

Visit our website:

<http://www.gse.rutgers.edu>

## Schedules

A schedule of off-campus courses is published three times each year.

The schedule for each semester is always available at our website:

<http://www.gse.rutgers.edu/cegp>

## Graduate Education Courses

### 05:300:316 ASSESSMENT FOR INSTRUCTIONAL PLANNING (3)\*

Special education classroom assessment techniques. Formal measures analyzed for technical adequacy & usefulness. Emphasis on teacher-made assessment instruments & IEP development. Possible fieldwork. *Open only to post baccalaureate students. seeking the endorsement in special education. Undergraduate course.*

### 05:300:383 INTRODUCTION TO SPECIAL EDUCATION (3)

Overview of the diverse physical, psychological, and social disabilities of special education children. *Open only to post baccalaureate students. Counts towards endorsement in special education.*

### 05:300:480 MATERIALS AND METHODS IN SPECIAL EDUCATION I (3)\*

This course focuses on instructional practices in special education. It explores approaches to instruction in special education and attempts to help prospective teachers consolidate these into a repertoire of instructional strategies that can be used to meet the needs of students with disabilities at various stages of skill mastery. Procedures covered in this course are applicable in inclusive as well as more restrictive settings, and address the needs of students from a broad array of cultural, linguistic, & economic backgrounds. *Open only to post baccalaureate students. Counts towards endorsement in special education.*

### 05:300:481 MATERIALS & METHODS IN SPECIAL EDUCATION II (3)\*

This course is a continuation of Material and Methods in Special Education I. Students will learn to develop education programs for students, including IEP's. Students will learn a variety of research-based instructional strategies for diverse learners. Students will plan short-term and long-term units of instruction in a variety of instructional settings. Research-based practices will be used to plan, implement and evaluate instruction. *Open only to post baccalaureate students. Counts towards endorsement in special education.*

### 05:300:495 LITERACY DEVELOPMENT IN THE ELEMENTARY AND MIDDLE SCHOOL (3)

Emphasizes integrated language arts approach to literacy learning in grades three through eight. Connections between reading, writing, and oral language addressed. Reviews strategies to integrate literacy learning with instruction in the content areas.

### 05:300:483 RESOURCES FOR INDIVIDUALS WITH DISABILITIES (3)\*

Resources essential to the handicapped student and the family. Referral procedures and use of resources. *Open only to postbaccalaureate students seeking the endorsement in special education. Undergraduate course.*

### 15:230:512 ADMINISTRATION AND SUPERVISION OF ELEMENTARY AND SECONDARY SCHOOLS (3) \*\*\*

Problems of organization, supervision, and administration of the elementary and secondary school. *Counts as an elective towards the NJ Supervisor's Certificate.*

### 15:230:516 ADMINISTRATION AND SUPERVISION OF SPECIAL EDUCATION SERVICES (3)\*\*

Role and function of special education; special services within the school and community, including special classes for the mentally and/or physically handicapped; and various services, such as school psychology, school of social work, speech correction, learning disabilities specialist, and others.

### 15:230:521 SUPERVISION OF INSTRUCTION (3)\*\*\*

Aspects of supervision, such as definition and scope; philosophy, issues, principles, and techniques; understanding and improving the learning situation; and evaluation of supervision. *Counts as core requirement for supervision for NJ Supervisor's certificate.*

### 15:251:572 CURRICULUM DEVELOPMENT IN THE ELEMENTARY SCHOOL (3)\*\*\*

Principles governing the construction of a curriculum for a modern elementary school and the practices followed in making and using such a curriculum. *Counts as an elective course for the NJ Supervisor's Certificate.*

### 15:254:543 BACKGROUND FOR TEACHING ELEMENTARY SCHOOL MATHEMATICS I (3)

Focus on numeration skills, counting, place value and number base, and the four basic arithmetic operations as they are taught to, and learned by, elementary school children.

### 15:293:521 MENTAL RETARDATION & OTHER DEVELOPMENTAL DISABILITIES (3)\*\*

Examines definitions and characteristics of children and adults classified as mentally retarded and developmentally disabled; reviews research on the psychological, social, and educational theories relevant to these disabilities.

### 15:293:522 LEARNING DISABILITIES (3)\*\*

Current issues and research in the field of learning disabilities: emphasis on the areas of identification and treatment. *Counts towards endorsement in special education.*

## 15:293:525 PSYCHOLOGY OF THE EXCEPTIONAL CHILD (3)\*\*

Influence of neurological, sensory, orthopedic, communicative, and social disabilities upon the psychological development of the child; impact of disabilities on cognitive growth, mental health, and socialization of the child; emphasis on psychological factors to be considered in assessment and program development of children. *Counts towards endorsement in special education.*

## 15:300:480 MATERIALS & METHODS IN SPECIAL EDUCATION (3)\*

Application of learning theory and principles of systematic instruction in the areas of motor learning, oral and written language, mathematics, and social skills. Possible fieldwork. *Open only to post baccalaureate students seeking their endorsement in special education.*

## 15:310:500 CURRICULUM & INSTRUCTION (3) \*\*\*

An integral view of problems of curriculum and instruction at the elementary and secondary levels, including: (1) the various roles of the professional teacher, (2) problems of curriculum design, and (3) interrelationships between current issues and social forces. *Counts as core requirement for curriculum for NJ Supervisor's Certificate.*

## 15:310:505 CURRICULUM DEVELOPMENT IN THE SECONDARY SCHOOLS (3)\*\*\*

Augments through practical application various curriculum theories, determinants, principles, and trends. Each student has the opportunity to design a comprehensive curriculum with reference to an actual secondary school situation. *Counts as a core course for the NJ Supervisor's Certificate.*

## 15:293:533 ASSESSMENT AND MEASUREMENT FOR SPECIAL EDUCATION TEACHERS (3)

This course provides students with knowledge, skills, and understanding of assessment issues related to students in general and special education settings. Topical coverage includes the types and characteristics of assessments, and introduction to formal and informal (functional) assessment in special education, and the use of assessment information to determine special education eligibility, identify current academic and nonacademic performance, set instructional goals, monitor progress, and determine the effectiveness of instruction. *Counts towards endorsement in special education.*

## 15:293:534 CLASSROOM ORGANIZATION FOR SPECIAL EDUCATION (3)

The focus of this course is on special education classroom and behavior management from a systems perspective. Course content moves along a continuum from a) data-based assessment of behavioral difficulties, to b) prevention of problem behavior through effective management and instruction, to c) utilization of less intrusive strategies, to d) use of more intensive strategies, crisis de-escalation and intervention. *Counts towards endorsement in special education.*

**NOTES:** Many of the courses offered at off-campus sites provide educators with an introduction to graduate-level work. They also help educators to sharpen critical and professional skills and assist certified teachers in the pursuit of endorsement and certification requirements. (see below for asterisks description)

\* Undergraduate course for post B.A. students seeking endorsement in special education only.

\*\* Counts toward NJ Endorsement in Special Education (Graduate course).

\*\*\* Counts toward NJ Supervisor's Certificate and M.Ed. degrees in educational leadership.

## 15:310:510 CURRICULUM OF MIDDLE AND JUNIOR HIGH SCHOOL (3)

Analysis and evaluation of significant curriculum practices of the middle and junior high school with suggestions for new lines of development; consideration given to organizational patterns. *Counts as an elective for the NJ Supervisor's Certificate.*

## Master of Science in Nursing

The Rutgers College of Nursing master's program is offered on a part-time basis at the Western Monmouth Higher Education Center in Freehold.

The curriculum is designed to prepare advanced practice nurses (nurse practitioners and clinical nurse specialists). Graduates engage in practice and leadership roles in primary care or acute care in hospitals, clinics, community settings, and other healthcare environments. The curriculum is broken down into core coursework and specialty clinical options. The College of Nursing offers seven specialty clinical options:

- Family Nurse Practitioner
- Advanced Practice in Women's Health
- Advanced Practice in Pediatric Nursing
- Primary Care of the Adult and Aged
- Acute Care
- Community Health Nursing
- Psychiatric/Mental Health Nursing.
- Oncology Nursing

All non-clinical components of the core coursework (8 - 9 courses, depending upon speciality) can be completed online. The Family Nurse Practitioner option is offered in Monmouth County when there are sufficient students. If there is an insufficient number of FNP students or if students elect one of the other specialty clinical options, they can take all core coursework, online, at Western Monmouth. The clinical specialty courses will be offered on either the Newark or New Brunswick campus.

### Faculty and Students

The program is led by nationally recognized educators, researchers, and practitioners; many are fellows of the American Academy of Nursing. Students are immersed in an environment that fosters intellectual inquiry and critical thinking. They learn practice theory and skills for a lifetime of professional achievement.

### Requirements

- Baccalaureate degree in nursing from a nationally accredited program
- Undergraduate grade-point average of 3.0 on a 4.0 scale
- Three satisfactory academic and professional letters of reference
- Five years of relevant practice experience or competitive scores on GRE or Grade of B or better in three Rutgers College of Nursing graduate courses taken as credit non-degree
- Descriptive/inferential statistics and a basic physical assessment course are prerequisites
- New Jersey registered nurse license
- Interview may be requested

### Program of Study - Core Courses\*

#### Core Courses

- Human Diversity and Social Issues in the Community
- Contemporary Role of the Advanced Practice Nurse
- Theoretical Foundations of Nursing
- Research Methods in Nursing

# College of Nursing

Not all courses are available all semesters. Please check the current semester schedule for course availability.

\*\*Different course requirement for students in the Community Health and Acute Care specialty tracks.

\*\*\*Different course requirement for students in the Acute care specialty track.

\*\*\*\*If there is an insufficient enrollment at the Western Monmouth location, students complete the specialty option on the Newark or Camden campus.

- Psychopathological and Psychosocial Foundations for Advanced Practice Nursing\*\* \*\*\*
- Advanced Health Assessment
- Pharmacodynamics for Primary Care
- Advanced Pathophysiology\*\*\*

## Family Nurse Practitioner Specialty\*\*\*\*

- Primary Care of Adults and the Aged I
- Primary Care of Adults and the Aged Practicum I
- Primary Health-Care Theory II
- Primary Health-Care Practicum II
- Primary Care of Adults and the Aged III
- Primary Care of Adults and the Aged Practicum III
- Advanced Practice in Pediatric Nursing Theory I
- Advanced Practice in Pediatric Nursing Practicum I

At this time, only the Family Nurse Practitioner specialty clinical option is offered at the Western Monmouth location *when there are sufficient students*.

For additional information, contact one of the following:

Dr. Carolyn Yocom  
Coordinator of Outreach Programs  
Rutgers University College of Nursing  
Conklin Hall - Room 241  
Newark, NJ 07102  
(973) 353-5326 x515  
yocom@rutgers.edu

Recruitment Coordinator  
Rutgers University College of Nursing  
Ackerson Hall - Room 112  
(973) 353-5293 x 630  
con.recruiter@rutgers.edu

## Course Information

Please refer to the Course Descriptions section of this guide for course numbers, credits, and descriptions of individual courses.

For an application, please call the Admissions Office at (973) 353-5205. An online application form can be accessed by visiting the Rutgers website at <http://rutgers-newark.rutgers.edu/gradnwk/>.

## Graduate Nursing Courses

### 26:120:547 ADVANCED PATHOPHYSIOLOGY (3) \*

Examination of the pathogenesis of major conditions affecting humans across the life span and their clinical management. Integration of laboratory and diagnostic data as well as clinical assessments.

### 26:705:504 \* HUMAN DIVERSITY AND SOCIAL ISSUES IN THE COMMUNITY (3)

Advanced nursing practice examined from an epidemiological perspective in the context of cultural and social pluralism. Emphasis on multiple dimensions of human diversity with identification and assessment of vulnerable and underserved populations and ethical issues.

### 26:705:506 \* CONTEMPORARY ROLE OF THE ADVANCED PRACTICE NURSE (3)

Establishes a theoretical context for role execution. Includes knowledge and strategies basic to practice as a teacher, a manager, or provider of care. Analysis of the role of the nurse within the health care delivery system. Emphasis on practical issues and the influence of public policy, regulation, reimbursement, work-settings, and professional interrelationships. Focus on the nurse as a change agent and evaluation of the effectiveness of nursing.

### 26:705:510 THEORETICAL FOUNDATIONS OF NURSING (3)

*Prerequisites: Descriptive and Inferential statistics*

Discusses the historical and philosophical bases for the development of a science, the components and processes of theory development, and their relationship to knowledge generation in the discipline of nursing. Analysis of existing conceptual models in nursing and their potential for and relevance to theory development, research, and practice. Identification and analysis of concepts relevant to theory development.

### 26:705:512 RESEARCH METHODS IN NURSING (3)

*Prerequisite: 26:705:510.*

Development of skills in the application of principles and methods of scientific research. Identification and conceptualization of a research problem relevant to nursing and the formulation of testable hypotheses. Emphasis on research designs and methodologies, the psychometric properties of instruments, sampling techniques, methods of data analysis, and interpretation of research findings. Focus on the scientific merit of empirical studies and ethical and legal considerations.

### 26:705:513 PSYCHOPATHOLOGICAL AND PSYCHOSOCIAL FOUNDATIONS FOR ADVANCED PRACTICE NURSING (3)

*Pre- or corequisite: 26:705:538.*

Focuses on biologic and behavioral theories and research from a variety of disciplines, including nursing for application of psychiatric assessment in primary care settings. Analyzes research and case studies for the assessment, diagnosis, and treatment of psychiatric disorders across the life span within a developmental framework that examines the manifestations of psychiatric illnesses in children, adolescents, adults, and the aged.

### 26:705:514 HUMAN BEHAVIOR: THEORY I (3)

*Prerequisites: 26:705:504, 510, 520; 26:120:547. Pre- or corequisites: 26:750:506, 512, 538.*

Advanced practice role with individuals, families, and therapeutic groups as clients. Behavior patterns in chronic mental health problems; patterns of interventions from biological, psychosocial, and developmental perspectives, as well as relevant research examined. Provides a basic structure to enable teachers to abstract theoretical constructs. Offers critiques of various philosophies of nursing and education and lays groundwork for articulation of individual philosophy. Makes survey of curriculum designs through the evaluation process.

### 26:705:515. HUMAN BEHAVIOR: PRACTICUM I (3)

*Corequisite: 26:705:514.*

Advanced nursing knowledge of individuals, families, and groups is applied to advanced nursing practice. Individual and group patterns assessed in order to plan, manage, and evaluate selected clients. Students

develop individual learning contracts congruent with College of Nursing and agency policies. Explores conceptual model of an organization in which professional nurses function. Model offered that fosters analytical thinking, is applicable to any organization, and facilitates integration of knowledge from many disciplines.

**26:705:520 ADVANCED HEALTH ASSESSMENT (3)**

*Pre- or corequisite: 26:120:547.*

Assessment competencies necessary for advanced practice nurses with emphasis on assessment skills and upon the client as an individual in context of the family. Focus on development of comprehensive understanding of clients for effective health-care delivery.

**26:705:522 PRIMARY CARE OF ADULTS AND THE AGED THEORY I (3)**

*Prerequisites: 26:705:504, 510, 520; 26:120:547. Pre- or corequisites: 26:705:506, 512, 538.*

Advanced specialized knowledge relevant to young, middle-aged, and older adult clients examined for design and management of clients. Theories and research related to adult response patterns across states of health critiqued.

**26:705:523 PRACTICUM IN PRIMARY CARE OF ADULTS AND THE AGED I (3)**

*Corequisite: 26:705:522.*

Synthesis of theory and research relevant to nursing practice with development of proficiency as advanced practice nurses. Diagnostic reasoning, teaching, and collaborative practice for an adult client population across states of health examined.

**26:705:526. ADVANCED PRACTICE IN PEDIATRIC NURSING THEORY I (3)**

See description under Advanced Practice in Pediatric Nursing.

**26:705:527 ADVANCED PRACTICE IN PEDIATRIC NURSING PRACTICUM I (3)**

See description under Advanced Practice in Pediatric Nursing.

**26:705:538 PHARMACODYNAMICS FOR PRIMARY CARE (3) \***

Designed to meet the needs of nurses in advanced practice who are eligible for prescriptive privileges. Focuses on pharmacological management of self-limited episodic complaints and stable chronic disease states across the life span, commonly managed by advanced practice nurses.

*\*These 4 courses may be taken as credit non-degree.*

**26:705:542 PSYCHOPHARMACOLOGY (3)**

Students will explore leadership and communication from a theoretical, as well as a practical, hands-on perspective. Students will apply leadership theories and principles to personal leadership experiences, think critically about reading assignments, share leadership triumphs and challenges through online journaling and papers, as well as participate in weekly threaded discussions on topics related to course readings. The course is designed so that students will move through a series of assignments week by week as a group, logging on several times per week to participate in threaded discussion and to post assignments.

**Family Nurse Practitioner Specialty**

**26:705:526 ADVANCED PRACTICE IN PEDIATRIC NURSING THEORY I (3)**

*Prerequisites: 26:705:504, 510, 520; 26:120:547.*

*Pre or corequisites: 26:705:506, 512, 538.*

Synthesis of concepts, models, theories, and patterns essential to advanced family nursing practice is examined. Construct for advanced family nursing is individual's and family's expressions of primary health during childrearing.

**26:705:527 ADVANCED PRACTICE IN PEDIATRIC NURSING PRACTICUM I (3)**

*Corequisite: 26:705:526.*

Application of concepts, models, and theories essential to practice of advanced family nursing with childbearing and childrearing families. Focus on comprehensive assessment, intervention, and preventive care for childrearing families.

**26:705:530 PRIMARY CARE MANAGEMENT OF FAMILIES WITH EPISODIC HEALTH PROBLEMS (3)**

*Prerequisites: 26:705:532, 533.*

Principles of ongoing assessment and primary family nursing care of children, adults, and families with acute episodic common health problems are introduced. Concepts relating to individual and family interactions, growth and development, and health patterns of the middle-aged family are examined.

**26:705:531 FAMILIES WITH EPISODIC HEALTH PROBLEMS PRACTICUM (3)**

*Corequisite: 26:705:530.*

Clinical practice focuses on the delivery of primary health care by the family nurse practitioner to children, adults, and families with episodic health problems. Applications of concepts and theories to care of the midlife family and to patterns related to health needs.

**26:705:532 PRIMARY CARE OF ADULTS AND THE AGED THEORY III (3)**

*Prerequisites: 26:705:540, 541.*

*Co requisite: 26:705:533.*

Advanced specialized knowledge relevant to young, middle aged, and older adult clients examined for design and management of clients. Theories and research related to adult response patterns across states of health critiqued.

**26:705:533 PRACTICUM IN PRIMARY CARE OF ADULTS AND THE AGED III (3)**

*Corequisites: 26:705:532.*

Synthesis of theory and research relevant to nursing practice with development of proficiency as advanced practice nurses. Diagnostic reasoning, teaching, and collaborative practice for an adult client population across states of health are examined.

**26:705:540 PRIMARY HEALTH-CARE THEORY II (3)**

*Prerequisites: completion of specialty theory and Practicum I courses.*

Builds on graduate core and specialty knowledge to promote cost-effective, quality primary health care where advanced practice nurses are the initial contact for the client within the health-care system, promoting client wellness, diagnosing and treating common health deviations, stabilizing chronic health problems, and referring patients to other providers. Focus on specific women's and men's health issues.

**26:705:541 PRIMARY HEALTH-CARE PRACTICUM II (3)**

*Corequisite: 26:705:540.*

Continued development of competency in assessment, differential diagnosis, and management of gender-specific health alterations and health-promoting lifestyle changes in women and men.

# School of Social Work

## Center for Children and Families In Cooperation with the School of Social Work Continuing Education & Professional Development Program

Building 4161, Livingston Campus  
100 Joyce Kilmer Avenue  
Piscataway, NJ 08854-8045  
Phone: (732) 445-3173  
Fax: (732) 445-0580

Program Staff:  
Ada Saperstein, M.S., Acting Associate Director  
Susan Castano, M.S.W., L.C.S.W., Program Coordinator  
Jane Harkey, M.S.W., R.N., Program Coordinator

Website: <http://cfcenter.rutgers.edu>

The mission of the Continuing Education and Professional Development Program is to offer a range of educational activities for professionals in the various human service fields. Under the leadership of Ada Saperstein, the CEPDP holds workshops for those individuals who want to update their skills, examine new theories and techniques, assess old problems in new ways, and, in general, respond to the demands of current social needs.

### Professional Credit Courses (PCC)

Professional credit courses are nonmatriculated courses offering escrow-credits at the graduate level for currently employed social work/social welfare personnel, as well as those individuals interested in entering these fields.

A baccalaureate degree from an accredited college or university is the prerequisite for admission to professional credit courses. Up to 18 credits earned in this program may be applied toward the M.S.W. degree upon matriculation in the regular program at Rutgers' School of Social Work, providing the credits were earned within six years of matriculation in the degree program with a grade of B or better.

Professional credit courses are first-term required courses and designated electives. By taking these courses, students who are later admitted for matriculation will have their M.S.W. program lightened or shortened. A student may take no more than two (2) courses per semester. For more information, please call 732-445-3173 x 159

Admission to professional credit courses in no way guarantees admission to the School of Social Work. Anyone interested in matriculation should request a catalog and an application from the Office of Graduate and Professional Admissions at 732/932-7711.

### Workshop Series and Certificate Programs

A primary focus of CEPDP is the professional licensing needs of social-workers in New Jersey. Relicensing requirements, as established by the New Jersey Board of Social Work Examiners, are based on continuing education hours (CEH). A Licensed Clinical Social Worker must complete 40 hours, 20 of which must be in clinical practice workshops. A Licensed Social Worker needs 30 hours, and a Certified Social Worker needs 20 hours. All licensees need 5 hours of Ethics training. Each licensee or certificate holder shall verify attendance at continuing education programs by a certificate of attendance, which he or she will receive at the completion of each workshop. Workshop topics are suggested by several advisory councils, by the workshop participants, and through surveys. All

workshops offered by the Continuing Education and Professional Development Program are approved by the Board of Social Work Examiners.

## Certificate Program in Crisis Management and Criminal Justice Practices

Certificate Program offered by Rutgers University Division of Continuous Education and Outreach

Available at the Brookdale Community College Freehold Campus

This 21 credit certificate program is open to all Rutgers University students who have satisfactorily completed at least 45 credits at Rutgers or at other colleges. It is geared to motivated individuals who are seeking career preparation and professional advancement in law enforcement, corrections, crisis intervention protocols and techniques, triage and threat assessment strategies, juvenile justice policies and programs, forensic mental health, criminalistics and homicide investigation, victim assistance and advocacy, interviewing and interrogation techniques, political counter-terrorism, family violence policies and programs, and futuristic trends and predictions for all components of the criminal justice system.

To enroll in the Certificate Program call:  
Joe Walsh, (732) 625-7012  
Email: [joe.walsh@rutgers.edu](mailto:joe.walsh@rutgers.edu)

Dr. Albert R. Roberts  
Certificate Program Director  
Professor of Criminal Justice  
(732) 445-7215  
Email: [alrobert@rci.rutgers.edu](mailto:alrobert@rci.rutgers.edu)

Upon completion of the program requirements, students should submit a copy of their transcripts to:

Rutgers The State University  
Office of Continuous Education & Outreach  
Geology Hall  
85 Somerset Street  
New Brunswick, NJ 08901-1281  
Danielle Henriquez, (732) 932-3031

Students may complete the Certificate in a two year period. All coursework for the certificate program must be completed with a grade of C or better.

Lower Division Prerequisites (Two)  
(course descriptions can be found in the Criminal Justice section of this catalog)

- 01:202:201 Introduction to Criminal Justice (3)
- 01:202:322 Police Role in Society/Police and the Community (3)

Required Courses (Four)  
(course descriptions can be found in the Criminal Justice section of this catalog)

- 02:202:310 Victimology and Domestic Violence (3)
- 01:202:322 Juvenile Justice:Crisis Management & Other Operational Strategies (3)
- 01:202:405 Critical and Future Issues in Justice (3)

- 01:202:422 Crisis Intervention in Criminal Justice Settings and Disaster Mental Health (3)

## Elective Courses (Three)

(course descriptions can be found in the Criminal Justice section of this catalog)

- 01:202:305 Scientific Applications of Justice I Criminalistics(3)
- 01:202:306 Patterns of Homicide, Crime Classification and Death Notification (formerly Scientific Applications of Justice II) (3)
- 01:202:311 Political Terrorism (3)
- 01:202:496 Special Topics in Criminal Justice: Criminal Investigation and Threat Assessment Protocols (3)

## Certificate in Global Studies

Certificate Program offered by Rutgers University Division of Continuous Education and Outreach

This 18 credit certificate program is designed to prepare you for a career in the new and challenging post-cold war global arena. You will be presented with the latest developments on the evolving issues concerning the European Union, international business and foreign investment. You will also gain knowledge on manufacturing and the American workforce, the effects of global warming on the economy, and how easy and inexpensive travel has increased the spread of disease. Also covered will be the ongoing threat of terrorism.

This certificate program is geared to motivated individuals who are seeking career preparation and professional advancement in international studies. Certificate candidates must fulfill demanding pre-requisites and course requirements as described below.

All coursework for the certificate program must be completed with a grade of C or better.

For further information contact:

Joe Walsh, Manager of Academic Programs  
(732) 625-7012 or e-mail:  
joe.walsh@rutgers.edu

Dr. D. Michael Shafer, Certificate Program Director and Professor of Political Science  
(732) 932-9358 or email:  
mshafer@rci.rutgers.edu

### Lower Division Prerequisites:

Certificate candidates must have taken the 100- or 200-level equivalents of Introduction to Political Science (01:790:101) and Introduction to International Relations (01:790:102), and either one 100- or 200-level History (or, with permission, other department) course on a foreign country or region or one 100- or 200-level course on a global religion, comparative religion or the contemporary culture of a region. A foreign language proficiency equivalent to the 200-level is highly recommended, and six courses from the following list of approved courses, at least two of which must be from the international relations and two from the comparative politics sub-lists. (Course descriptions can be found in the Liberal Studies section of this catalog)

## International Relations Area (At least two courses required)

- 01:790:319 Issues of American Foreign Policy (3)
- 01:790:322 Strategy in International Relations (3)
- 01:790:323 Defense Policy (3)
- 01:790:324 Causes of War(3)
- 01:790:327 International Political Economy (3)

## Comparative Politics Area (At least two courses required)

- 01:790:311 European Politics (3)
- 01:790:312 Change in Latin America (3) (G)
- 50:790:337 Government and Politics of South and Southeast Asia (G) (3)
- 01:790:351 Contemporary Politics in the Middle East (3) (G)
- 01:790:381 Post Communist Democracies(3)
- 01:790:389 Topics in Comparative Politics (3)
- 50:790:469 Rich Nations/Poor Nations (G) (3)
- 50:790:350 Violence, Revolution, & Terrorism (G) (3)
- 01:790:358 Globalization, Democracy and Contemporary Capitalism (3)
- 01:790:361 International Organizations (3)
- 01:790:369 Topics in World Politics (3)
- 50:790:489 Studies in Political Science (3,3)

## Cognate Courses (Not to exceed two)

- 01:450:262 Geographic Background to Current and World Affairs (3)
- 01:450:363 Geography of Development (3)
- 01:450:405 Political Geography (3)
- 01:920:354 Third-World Women (3) (D)

## School Nurse Certificate

This certificate program is designed for professional registered nurses who wish to be certified in school nursing in the State of New Jersey. Certification is offered as a post-baccalaureate program for registered nurses with a BA, BS or BSN and/or as a minor for registered nurses pursuing a baccalaureate degree at Rutgers College of Nursing. Non-clinical courses are taught using an online format.

Foundations Courses (14 credits): Equivalent courses earned while obtaining licensure as a registered professional nurse with a BS/BA or BSN degree can be applied to these courses.

- 25:705:202 Cultural Dimensions of Humans & Their Environment (3)
- or
- 26:705:504 Human Diversity (3)
- 25:705:229 Life Span: A Developmental Approach (3)
- 25:705:447 Community & Public Health Nursing (4)
- 25:705:448 Community Health Promotion (4)

# General Information

---

## Core Courses (18 Credits)

- 05:300:306 Educational Psychology (3)
- 25:705:480 School Health Nursing (6)
- 25:705:481 School Health Nursing Practicum (6)  
(alternative: 25:705:482 (3) and 25:705:483 (3))
- 25:705:470 Teaching Process in Health Education (3)

A minimum of 12 credits must be taken at Rutgers, The State University of New Jersey, College of Nursing to obtain this certificate, otherwise there is no limit on transferred credits for certification purposes.

### Application

Applicants to programs at the Western Monmouth location should complete the Rutgers University Application for Undergraduate Admission. Applicants are strongly encouraged to use the online application form.

Applications are available from: <http://www.admissions.rutgers.edu>.

Office of University Undergraduate Admissions  
65 Davidson Road – Room 202  
Piscataway, NJ 08854-8097

For additional information, contact one of the following:

Dr. Maureen Esteves  
Assistant Dean, Undergraduate Nursing Program  
Rutgers University College of Nursing  
Ackerson Hall – Room 104  
Newark, NJ 07102  
(973) 353-5293 x609  
(732) 932-1738  
[esteves@rutgers.edu](mailto:esteves@rutgers.edu)

Dr. Carolyn Yocom  
Coordinator of Outreach Programs  
Rutgers University College of Nursing  
Conklin Hall – Room 241  
Newark, NJ 07102  
(973) 353-5326 x515  
[yocom@rutgers.edu](mailto:yocom@rutgers.edu)

---

---

## General Information

### Books

Textbooks for all Rutgers courses will be distributed by the New Brunswick branch of the Rutgers University bookstore. Textbooks will be available for purchase in the Western Monmouth Higher Education Center at the beginning of the semester, or can be purchased on the Web at [efollett.com](http://efollett.com), under the Rutgers University-NB heading. Western Monmouth Textbooks will be listed separately from the main university textbooks under the heading WM.

For more information, please call: 732-246-8448

### Email Accounts

Step-by-step instructions for obtaining a Rutgers University email address are available at: <http://oit.rutgers.edu/accounts>. For additional information, students should download the *Student's Guide to Computing Services* located at: <http://oit.rutgers.edu/studentguide.pdf>.

### I.D. - RU Connection Cards

Students at the WMHEC will be issued the RUconnection card, the official Rutgers University Photo ID. The RUconnection Card provides you with borrowing privileges from any of the Rutgers University Libraries. It also serves as the primary form of University identification for access to computer lab's, identity verification for classes and exams, and proof of eligibility for various student discounts and benefits from local vendors. Identification card photographs are taken on-site at the WMHEC facility at orientation and during the first week of class.

### Libraries

<http://www.libraries.rutgers.edu>

The Rutgers University Libraries rank among the nation's top research libraries. The Libraries have over three million volumes located in twenty-six libraries, collections and reading rooms on Rutgers' campuses in New Brunswick/Piscataway, Camden, and Newark. The Libraries' website (<http://www.libraries.rutgers.edu>) extends access to library resources over the internet through electronic indexes and databases, electronic journals, electronic reserves, and other full-text resources, which are especially useful for students who are off campus. An online reference service and request and delivery services provide the same high quality library services that are found on campus.

### IRIS, Rutgers University Libraries' online catalog

IRIS (<http://www.iris.rutgers.edu>) identifies most of the books and journals acquired by the libraries and also indicates materials charged out, on reserve, or in reference. IRIS is accessible via the Libraries' website and no login is required.

### Off-campus Access

To access electronic library resources that are restricted to current Rutgers students, faculty, and staff from off campus, you must identify yourself as a Rutgers user by connecting to our website. If you connect to the web via a commercial Internet Service Provider you can login with your Rutgers University NetID. Your NetID is the user name and password associated with computer services and your Rutgers email account. Complete instructions are on Libraries' website following the link "How do I...connect from off-campus?"

### Borrowing and Delivery

Rutgers students must register their barcode with the Libraries and obtain a library PIN to borrow and renew books, and request delivery of Rutgers, E-ZBorrow, and interlibrary loan materials. Your barcode is the 14-digit number beginning '29030' on the back of your RUconnection photo ID card. You may register your barcode by submitting the "Registering with the Libraries" online form available on the Libraries website following the link "How do I...register my barcode." Staff will register your barcode and email you your library PIN.

### Ask a Librarian

Use the online Ask a Librarian service to ask for help or advice from library staff without leaving your home, office, or off-campus classroom. Ask a Librarian is a link on the Libraries website.

### Parking

The Western Monmouth Higher Education Center (WMHEC) has adequate parking areas. Parking is free and does not require any identifying tags or stickers. Students attending at night are also able to make use of the overflow parking available behind the Bank Of America facility.

## Tuition and Fees

*Note: The university reserves the right to alter the amounts indicated on the following schedule at any time before the first day of classes of a term.*

### Tuition and Fee Schedule 2005-2006 Academic Year

#### Part-Time Students

	Undergraduate	Graduate
Tuition per credit, NJ resident	\$ 236.50	\$ 435.00
Tuition per credit, Out-of-State resident	\$ 484.05	\$ 646.70
Off-Campus College Fee	\$ 169.30	\$ 135.90

#### Part-Time Students

Computer Fee (based on credit hours)	
1 credit	\$ 50.00
2 credits	\$ 50.00
3 credits	\$ 57.50
4 credits	\$ 65.00
5 credits	\$ 72.50
6 credits	\$ 80.00
7 credits	\$ 87.50
8 credits	\$ 95.00
9 credits	\$ 102.50
10 credits	\$ 110.00
11 credits	\$ 117.50

#### Full-Time Students

	Undergraduate	Graduate
Tuition per semester, NJ resident	\$3,668.00	\$5,220.00
Out-of-State resident	\$7,467.25	\$7,760.40
Off-Campus College Fee	\$ 677.25	\$ 543.75
Computer Fee (full time)	\$ 125.00	\$ 125.00
Program Fees *		

#### Graduate School of Nursing

NJ resident (Part-time)	\$ 481.90	\$ 706.50
NJ resident (Full-time)	\$5,782.80	\$8,478.00

\* Additional fees may be assessed for individual courses to cover specific costs (e.g. lab costs) particular to that program or course.

## Financial Aid

### Admissions and Enrollment

All students who apply for financial aid at the Western Monmouth Higher Education Center (WMHEC) must be admitted to Rutgers University as a matriculated student.

Students who participate in the Rutgers University/Brookdale Partnership in Higher Education Program will have their financial aid based on their Rutgers University total credits and will be charged the Rutgers rate for all of these credits. These credits include Rutgers University and Brookdale courses that appear as "exchange" credits in the Rutgers registration system. *Courses taken outside of the official exchange program will not be considered for financial aid at Rutgers.*

### How to Apply for Financial Aid

To apply for federal aid, you must use the Free Application for Federal Student Aid (FAFSA) or the Renewal Free Application for Federal Student Aid.

Please apply or renew for financial aid online at:

<http://www.fafsa.ed.gov>

Rutgers Federal School Code: 002629.

### Obtain Your PIN:

Visit [www.pin.ed.gov](http://www.pin.ed.gov)

Parents of a dependent student need to obtain their own PIN. If you know your PIN, use it to renew your FAFSA. Include your email address when applying for your PIN (notification within 72 hours of request). Without an email address, your request for a PIN will take ten days.

### Application Process:

Visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to file FAFSA or renewal FAFSA. Renew online if you filed a FAFSA from the previous academic year. Use your PIN to access your electronic renewal form. No renewal? Complete the current years FAFSA on line. Be sure to include your email address when completing the FAFSA. Sign FAFSA using your PIN (parents of a dependent student need their own PIN).

### When to File:

File by March 15 for priority filing consideration.

### Use your PIN to:

- Serve as your legal signature for FAFSA
- Sign your Direct Loan promissory note
- Renew FAFSA on the Web
- Correct application data on the Web
- Access student information on the Web
- Consolidate your student loans
- Review your federal aid history

# Tuition/Fees/Financial Aid

---

## Types of Financial Aid Available

### Undergraduate

By completing the FAFSA form, undergraduate students are considered for the following aid programs:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Perkins Loan
- Federal Work Study
- Federal Direct Student Loan
- Federal Direct PLUS Loan  
(requires a separate application – call the Financial Aid Office)

New Jersey Residency and Full-time enrollment (12 credits or more) are required for the following programs:

- New Jersey Tuition Aid Grant
- Educational Opportunity Fund
- Edward J. Bloustein Distinguished Scholarship

### Graduate

Also by filing the FAFSA, graduate students are considered for the following aid programs:

- Federal Direct Student Loan
- New Jersey State Grant (NJ Residents)
- Federal Perkins Loan
- Federal Work Study

Graduate students must be enrolled full-time (9 credits or more) to be eligible to receive a New Jersey State Grant.

Eligibility for student loans requires all students to be registered for at least 6 credits per semester.

For more information about grants, scholarships, and loans please visit our Financial Aid homepage at: <http://studentaid.rutgers.edu>

### When to Apply/Application Deadlines

Students applying for a Pell Grant and/or Direct Student Loans may apply anytime from January 1 through the end of the academic year. Although applications can be submitted at any time during the academic year, students who file on or before March 15 will be given priority for the receipt of Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, and Federal Work-Study. For students filing after March 15, these will be awarded only if funds remain.

### Additional Information

Because of the unique agreement between Rutgers and Brookdale Community College, it is possible for Rutgers students to attend courses at both institutions and still be considered "full time" for the purposes of financial aid. Students who are taking advantage of this arrangement need to notify the financial aid advisor associated with their program. Consult the following list for contact information:

### Labor Studies/Criminal Justice

Linda Rose (732) 932-7057 x625

### Liberal Studies

Richard Woodland (856) 225-6039

### Nursing

Deborah Richardson (973) 353-5423

New Brunswick  
Office of Financial Aid  
620 George Street  
New Brunswick, NJ 08901-1175  
Phone: (732) 932-7057  
Fax: (732) 932-7385  
Office Hours: 8:30 a.m. – 4:30 p.m., M-F

Newark  
Office of Financial Aid  
249 University Avenue  
Newark, NJ 07102-1896  
Phone: (973) 353-5152  
Fax: (973) 353-5057  
Hours: 8:30 a.m. – 4:30 p.m.,  
M, T, W, Th; 8:30 a.m. – 6:30 p.m.,  
During academic year.

Camden  
Office of Financial Aid  
Armitage Hall  
311 North Fifth Street  
Camden, NJ 08102-1405  
Phone: (856) 225-6039  
Fax: (856) 225-6074  
Hours: 8:30 a.m. - 5:00 p.m., M - TH  
8:30 a.m. - 4:30 p.m., Fridays

# Academic Policies and Procedures

## ATTENDANCE

Students are expected to attend all scheduled course meetings, although no special provisions normally are made for reporting occasional absences from class. It is the policy of the university to excuse without penalty students who are absent because of religious observance or participation in intercollegiate athletics, and to allow the makeup of work missed because of such absences. Students are responsible for all missed course work, assignments, and examinations. A student absent from an examination because of required religious observance will be given an opportunity to make up the examination without penalty.

## GRADES AND RECORDS

Grades represent the level or quality of the student's performance in a course and are reported by instructors to the registrar at the end of the term by the following symbols:

Grade	Definition	Numerical Equivalent
A	Outstanding	4.0
B+		3.5
B	Good	3.0
C+		2.5
C	Satisfactory	2.0
D	Poor	1.0
F	Failing	0.0

### Other Grade Symbols:

S, U. Satisfactory, Unsatisfactory. (Used with graduate research or official audit)

P/NC (Pass/No Credit). A grade of Pass (equivalent to grades of A, B+, B, C+, and C) or No Credit (equivalent to grades of D and F) is assigned to a student who has registered for his or her course on that basis. Visiting students are not permitted to take courses on a P/NC (Pass/No Credit) basis. Only Rutgers University students may take courses on a P/NC basis, when such registration is in accord with the regulations of the student's college and the faculty offering the course. Request for P/NC grading must be made at the time of registration by inserting the symbol P or NC in the "credit hour prefix" column on the registration form. This option may not be made or changed after registration is completed.

T (Temporary). Grades of TB+, TB, TC+, TC, TD, and TF are used for incomplete and temporary grades in undergraduate courses. Temporary grades are given at the discretion of the instructor when the student has not properly completed the course work requirements, i.e., major assignments or examinations. The letter grade following the T represents the grade the instructor would assign if the outstanding work were to remain uncompleted. The temporary grade becomes permanent if the work is not completed as required. In no case is the permanent grade poorer than the assigned letter grade. Summer T grades must be completed by December 1.

TZ (Temporary Grade). The TZ grade should only be assigned when a student is unable to finish his/her course work due to a verifiable emergency situation. The student and faculty member should endeavor to reach an agreement as soon as possible as to how the course should be completed. The TZ will have no immediate effect on a student's GPA, however, if the situation is not resolved within the following semester, the TZ will convert to an F, and the GPA will be recalculated accordingly.

NG. Where no grade is assigned on the final grade roster by the faculty member, the Registrar shall assign a NG (No Grade Given). The NG will have no immediate effect on a student's GPA, however, if the situation is not resolved within the following semester, the NG will convert to an F,

and the GPA will be recalculated accordingly.

IN (Incomplete). May be assigned at the discretion of an instructor of a graduate course who believes that an extension of time is warranted for a student whose work is incomplete at the end of the course. (Unresolved incomplete grades may convert to failing grades in some courses. Consult the course instructor.) Incompletes assigned in a Summer Session must be completed in accordance with the regulations of the faculty offering the course.

IN (Incomplete) grade is not used in undergraduate courses.

W (Withdrawal). Used when a student officially drops a course prior to the seventh calendar day preceding the ending date of the course. This grade is assigned by the Registrar upon formal withdrawal from a course.

## POLICY ON ACADEMIC INTEGRITY SUMMARY

"Academic freedom is a fundamental right in any institution of higher learning. Honesty and integrity are necessary preconditions to this freedom. Academic integrity requires that all academic work be wholly the product of an identified individual or individuals. Joint efforts are legitimate only when the assistance of others is explicitly acknowledged. Ethical conduct is the obligation of every member of the university community, and breaches of academic integrity constitute serious offenses." (Academic Integrity Policy, p.1).

The principles of academic integrity entail simple standards of honesty and truth. Each member of the University has a responsibility to uphold the standards of the community and to take action when others violate them.

Faculty members have an obligation to educate students to the standards of academic integrity, and to report violations of these standards to the appropriate deans.

Students are responsible for knowing what the standards are and for adhering to them. Students should also bring any violations of which they are aware to the attention of their instructors.

### Violations of Academic Integrity

Any involvement with cheating, the fabrication or invention of information used in an academic exercise, plagiarism, facilitating academic dishonesty of others, or denying others access to information or material may result in disciplinary action being taken at either the college or university level. Breaches of academic integrity can result in serious consequences ranging from reprimand to expulsion.

Violations of academic integrity are classified into four categories based on the level of seriousness of the behaviors. Brief descriptions are provided below. This is a general description and is not to be considered as all-inclusive.

#### Level One Violations

These violations may occur because of ignorance or inexperience on the part of the person(s) committing the violation and ordinarily involve a very minor portion of the course work.

Examples: Improper footnoting or unauthorized assistance on academic work.

Recommended Sanctions: Makeup assignment at more difficult level, or assignment of no-credit for work in question, or required attendance at a workshop on ethics.

# Academic Policies and Procedures

---

## Level Two Violations

Level two violations involve incidents of a more serious nature and affect a more significant aspect or portion of the course.

Examples: Quoting directly or paraphrasing without proper acknowledgment on a moderate portion of the assignment, failure to acknowledge all sources of information and contributors who helped with an assignment, submission of the same work for more than one course without permission of the instructor.

Recommended Sanctions: Probation, a failing grade on the assignment, or a failing grade in the course.

## Level Three Violations

Level three offenses involve dishonesty on a significant portion of course work, such as a major paper, hourly, or final examination. Any violation that is premeditated or involves repeat offenses of level one or level two are considered level three violations.

Examples: Copying from or giving others assistance on an hourly or final examination, plagiarizing major portions of an assignment, using forbidden material on an hourly or final, using a purchased term paper, presenting the work of another as one's own, altering a graded examination for the purposes of regrading.

Recommended Sanctions: Suspension from the University for one or more terms with a notation of "academic disciplinary suspension" placed on a student's transcript for the period of suspension and a failing grade in the course.

## Level Four Violations

Level four violations are the most serious breaches of academic integrity. They include repeat offenses of level three violations.

Examples: Forgery of grade change forms, theft of examinations, having a substitute take an examination, dishonesty relating to senior thesis, master's thesis, or doctoral dissertation, sabotaging another's work, the violation of the ethical code of a profession, or all infractions committed after return from suspension for a previous violation.

Recommended Sanctions: Expulsion from the university and a permanent notation of the student's transcript.

Faculty who believe that violations have occurred should immediately contact the dean's office of their college/school. Students who suspect other students are involved in actions of academic dishonesty should speak to the instructor of the course.

The procedures followed and the due process rights afforded to students facing disciplinary charges are described in the University Code of Student Conduct.

## **Student Complaints about Grades**

Students wishing to file a complaint about a course grade, or a grade received for a particular piece of work in a course, should first attempt to resolve the matter through discussion with the instructor. If the issue cannot be satisfactorily resolved between student and instructor, the student may specify in writing the basis for the complaint and request a review by the departmental chairperson. A written complaint about a grade for work completed while the course is in progress must be submitted to the departmental chairperson no later than two weeks after notification of the grade. A student must submit a written complaint about a final course grade with the departmental chairperson no later than four weeks after the post-marked date of the official notification of grades.

A student who wishes to appeal the decision of the department should appeal in writing to the office of the dean of the faculty offering the course. Written notification of the action taken by either the chairperson or by the dean will be sent to the student within four weeks of the filing of the appeal, excluding those weeks in which classes are not in regular session.

## **IMMUNIZATION REQUIREMENTS**

New Jersey state law mandates that all full and part-time students born after 1956 submit official documentation of 2 measles, one mumps and one rubella vaccination or laboratory proof of immunity. Effective fall semester, 2003, Rutgers University highly recommends 2 MMR vaccinations, but minimum state requirement of two measles, one mumps, and one rubella vaccination will be accepted. The first vaccination must have been given no earlier than one year of age, and the second may be at any time at least one month after the first.

If you are not in compliance with this law, you will be placed on "Academic Hold" by Rutgers University until you have met the requirements. If you are on hold, you will not be able to obtain official transcripts. This hold will not be lifted on graduation - thus it is possible that you may no longer be a Rutgers student, but will still need to get a MMR if you ever need a copy of your transcript (e.g. for graduate school or an employer).

The MMR requirement sounds complex, but makes sense. Since these illnesses were so prevalent prior to the invention of the vaccines, it is assumed that all those born before 1957 were exposed and therefore immune (you can only ever get these illnesses once). For all others, two immunizations almost always provide long-lasting immunity (whereas one immunization often does not).

Rutgers University Health Services is happy to help you meet the state requirement. You may use any of our health centers to either receive the MMR (currently \$40) or any component (e.g. Measles) for \$30. If you have not paid student fees (e.g. if you are part-time) there is an additional charge of \$20.

If you would prefer, there is a blood test that measures antibodies and therefore predicts immunity. This test costs \$10 to test for each of the diseases, thus to test for measles, mumps, and rubella would cost \$30 (plus an additional \$20 if you have not paid student fees). Of course, if this blood test shows that you are NOT immune, you will still need to have another MMR immunization.

Proof of immunization may be obtained from your doctor. If you went to High School in New Jersey, immunization records should be on file there. Rutgers will accept any official copy of immunizations, either on our own or your doctor's form. Please make sure you keep a copy for yourself.

Completed forms should be sent to:

Immunization Program  
Hurtado Health Center  
Rutgers University  
11 Bishop Place  
New Brunswick, NJ 08901-1180

## **POLICY PROHIBITING HARASSMENT**

The university prohibits harassment based on race, religion, color, national origin, ancestry, age, sex, sexual orientation, disability, marital status, or veteran status. Harassment is a form of discrimination that violates state and federal civil rights laws. It is defined for purposes of those laws and the university's policy as any behavior that:

1. is unwelcome,
2. targets a person because he or she has one or more of the protected characteristics,
3. is engaged in by a person employed by or doing business with the university, and
4. is sufficiently severe or pervasive to alter negatively that person's or a group member's living, educational, or working environment. Sexual harassment can take the form of unwelcome sexual advances; requests for sexual favors; or other unwelcome written, verbal, electronic, telephonic,

# Frequently Asked Questions

or physical conduct of a sexual nature. Hostile environment harassment on the basis of sex, race, religion, color, national origin, ancestry, age, sexual orientation, disability, or marital or veteran status is severe or persistent behavior that has the purpose or effect of unreasonably interfering with a person's work or academic performance or creating a hostile environment. If you think you have been harassed on the basis of any of the protected categories listed above, have observed harassing behavior, or need more information, you are encouraged to contact:

Jayne M. Grandes,  
Director of University Harassment Compliance and Equity,  
Rutgers, The State University of New Jersey,  
56 Bevier Road,  
Piscataway, NJ 08854,  
732/445-3020, ext. 626  
or by email at  
[uhce@hr.rutgers.edu](mailto:uhce@hr.rutgers.edu).

You may obtain copies of the Policy Prohibiting Harassment and the Harassment Complaint Process on our web page at  
<http://uhr.rutgers.edu/uhce>.

## Frequently Asked Questions

### How do I register?

Students in Freehold are required to register in person with the Manager of Academic Programs. Call 732-625-7012 or 7014 for an appointment. However, students may drop courses using the Rutgers scheduling website <https://webreg.rutgers.edu> (Consult the Rutgers academic calendar for the add/drop dates <http://registrar.rutgers.edu> )

### Instructions

To drop a class: You must have your 9 Digit Student ID and your personal access code (the PAC is either the month and day your birth, or the last 4 digits of you SSN). Go to <https://webreg.rutgers.edu>, enter your 9 Digit Student ID and personal access code in the appropriate areas. Choose "Add/Drop" (NOTE: Western Monmouth students will not be permitted to add classes on the WEBREG page). You will be brought to your current class schedule. You may then choose to drop classes by using the check-box in the "Drop" column. The process will not be complete until you click on the "Add/Drop" box at the bottom of the page. NOTE: Once "Add/Drop" is chosen, the process is complete and cannot be reversed. It is possible that you will be prevented from dropping a class online. If this is the case, please contact the Manager of Academic Programs to drop your course.

### Where do I get my books?

Textbooks for all Rutgers courses in Freehold will be distributed by the New Brunswick branch of the Rutgers University bookstore. Textbooks will be available for purchase in the Western Monmouth Higher Education Center during the first week of class, or can be purchased on the web at <http://efollett.com>. (Make sure you search for the website of the New Brunswick bookstore. Bookstores from other Rutgers campuses will not have our books.) Western Monmouth textbooks will be listed separately from the main university textbooks under the department heading "WM". For more information, please call 732-246-8448. Contact the Manager of Academic Programs at 732-625-7012 or 732-625-7014 for the dates of on-site books sales.

### Can I still take courses at Brookdale Community College?

Maybe. Eligibility to take further courses at colleges/universities other than Rutgers University will be determined in consultation with the Manager of Academic Programs. Note: Students may not take ANY course at a college outside of Rutgers University without first obtaining

the permission of the Manager of Academic Programs. Credits that are taken without first obtaining such permission may not transfer to Rutgers University.

### How do I get a Rutgers University ID card?

Photo ID's will be taken during "new student orientation" or during the first week of classes. Students unable to be here on those dates will have to travel to the main campus in New Brunswick to get an ID.

### What is the Rutgers NetID?

The Rutgers "NetID" is a unique way for each person who studies at the University to be identified when connecting to the University by computer, either at school or at home. If you have been associated with Rutgers for some time you may have also heard the NetID called a "user name"—the user name associated with your Rutgers email address. The NetID serves to identify your "user account" on the Rutgers computers, and it's that account you use for e-mail and other services offered by RUCS. For example, if you Rutgers email address is [henryrutgers@eden.rutgers.edu](mailto:henryrutgers@eden.rutgers.edu), then your NetID would be henryrutgers.

### How do I create my Rutgers Email Account?

Western Monmouth students will be given step-by-step instructions for establishing their Rutgers email account at the "new student orientation" held in Freehold before the start of each semester. If students are unable to attend the "new student orientation," information about Rutgers University email accounts can be found at the following site <http://netid.rutgers.edu>. To create an email account follow the link to the "account creation web page" under the heading "Creating a NetID". That link will bring you to the following "account creation" website: <http://oit.rutgers.edu/services/account/quick.html>. Once at the account creation page, students should follow the instructions for creating an email account linked to their "home" campus. For example, Liberal Studies students, as University College-Camden students, should follow the instructions for creating a "clam" account. Labor Studies and Criminal Justice students, whose home school is University College-New Brunswick, should follow the instructions for creating "eden" accounts. College of Nursing students should follow the instructions for creating "pegasus" accounts.

### How do I access the Rutgers University Libraries?

Rutgers students, faculty, and staff must register with the Rutgers University Libraries in order to

- Borrow books
- Use Rutgers Request or Interlibrary Loan services
- Use your IRIS "MY ACCOUNT" to renew books or check your library record and messages.

To register you will need to supply your barcode (the 14-digit number beginning with '29030' or '25414' found on the back of your Rutgers ID) and be issued a PIN.

There are two methods of receiving a PIN. The quickest method is to call the Alexander Library Circulation Desk at 732-932-7509, and ask for one. The other method requires that you visit the library website at <http://www.libraries.rutgers.edu> and use the "How do I...?" feature (\*click\* on "How do I...?" on the left-hand menu bar and then follow the directions listed under "...get my PIN?"). Once your PIN is activated, you have full access to the Rutgers University libraries statewide. Many library materials can be delivered to the Western Monmouth location.

# Frequently Asked Questions

---

## How can I connect to the Rutgers Libraries from home?

From a Rutgers Libraries' page, just click on the NOT LOGGED IN link on the upper left.

Then enter your NetID and Password into the Login box.

Once you identify yourself as an authorized Rutgers' user, you will be able to use most of the Libraries' restricted resources from off campus.

## How do I get Financial Aid/Scholarships?

Information about financial aid and scholarships can be found here: <http://studentaid.rutgers.edu>.

Western Monmouth Students arrange for financial aid with the campus that sponsors their program.

See the list below for appropriate contact information.

### Financial Aid Offices

Undergraduate Students

Criminal Justice students call the New Brunswick Financial Aid Office at 732-932-7057 Ext. 0.

Liberal Studies students call the Camden Financial Aid Office at 856-225-6039.

Labor Studies students call the New Brunswick Financial Aid Office at 732-932-7057 Ext. 0.

Nursing Students call the Newark Financial Aid Office at 973-353-5151.

### Graduate Students

Graduate Education and Graduate Social Work students call the New Brunswick Financial Aid Office at 732-932-7057 Ext. 0.

Graduate Nursing students call the Newark Cashier at 973-353-5151.

## How do I pay my term bill?

Western Monmouth Students arrange for payment with the cashier from the campus that sponsors their program. See the list below for appropriate contact information.

Students wishing to pay their term-bill online should go the following website <http://www.studentabc.rutgers.edu>.

### Cashiers

Undergraduate Students

Criminal Justice students call the New Brunswick Cashier at 732-932-7044.

Liberal Studies students call the Camden Cashier at 856-225-6021.

Labor Studies students call the New Brunswick Cashier at 732-932-7044.

Nursing Students call the Newark Cashier at 973-353-5265.

### Graduate Students

Graduate Education and Graduate Social Work students call the New Brunswick Cashier at 732-932-7044.

Graduate Nursing students call the Newark Cashier at 973-353-5265.

Rutgers provides students and parents with a number of convenient options for paying and financing their term bills as explained below. You can pay your term bill by mail or online at [studentabc.rutgers.edu](http://studentabc.rutgers.edu). You will need your student ID number, Personal Access Code (PAC), and credit card information.

## How the Process Works

In general, you will be billed by term for your annual charges. Payment due dates will appear on your bill. Payment is due twice a year unless you take advantage of Rutgers' partial payment options. Details about our partial payment programs are provided below.

Your bill will include charges for:

- Tuition
- College fees
- Other miscellaneous fees

Your bill also will show as a "credit" any financial aid or scholarships being deducted from it. Rutgers offers partial payment plans to help students and parents meet educational costs as conveniently as possible. Instructions for enrolling in these plans are included with your term bill information packet. Get more information by visiting [studentabc.rutgers.edu](http://studentabc.rutgers.edu).

### Rutgers University Tuition Payment Plan (annual plan)

This plan allows you to pay your annual tuition and fees over a 10-month period beginning on June 1 and ending on March 1. Monthly bills are mailed on the 15th of each month and payment is due on the first of the next month. Monthly payments are interest free; the only cost to participants is a one-time \$50 nonrefundable enrollment fee.

### Rutgers Partial Payment Plan (term plan)

This three-payment plan is available to all undergraduates registered for at least 6 credits per term. The plan consists of three interest-free payments; the only cost to participants is a one-time, nonrefundable \$25 enrollment fee. Term bills include information as well as phone numbers and web addresses if you have questions. Regardless of the Rutgers campus where you will enroll, you can get billing questions answered by calling the Student Accounting Information Center at 732/932-2254 or 732/932-2259.

## Who do I contact if I have a learning disability?

Students seeking accommodation for a learning disability should contact the disabilities coordinator for their individual program. Their numbers are listed:

Undergraduate Students

Criminal Justice students should contact Ann Piotrowski at 732-932-8093.

Liberal Studies students should contact Dean Miguel Greenup at 856-225-6043.

Labor Studies students should contact Ann Piotrowski at 732-932-8093.

Nursing students should contact Dean Elaine Dolinsky at 973-353-5293 x611.

Graduate Students

Graduate Education students should contact: 732-932-7496 x8202

Graduate Social Work students should contact 732-932-7253.

Graduate Nursing students should contact Dean Elaine Dolinsky at 973-353-5293 x611.

## How do I get my Grades?

Grades must be retrieved by students from the Rutgers website. Students may also order transcripts from this site. Note: In order to use this feature, students need to have an active Rutgers email account.

**Instructions:**

Go to <http://wmhec.rutgers.edu> and select “Current Student” on the left-hand menu bar then click on “Grades/Transcripts/Class Schedules.” This will bring you to the student log-in page, where you will be prompted for your NetID and password (your password was chosen by you when you set up your Rutgers email address. It will be a combination of letters, numbers upper-case and lower-case and/or punctuation symbols). You will then be taken to the most recent semester (to view a specific semester or a full transcript, choose the appropriate date from the drop-down menu). Be sure to log off when you are finished, particularly if using a public-access computer.

**I am on immunization hold and can't check my grades. What do I do?**

All students are required to provide a pre-entrance immunization record confirming that they have all required immunizations. Students residing on campus must be inoculated against meningitis, per New Jersey state law. All incoming students are mailed an immunization record form in late spring, or one can be downloaded from the Enrollment Pathway or from Rutgers Health Service's web site at: <http://www.health.rutgers.edu>.

**What is Exchange Registration?**

Exchange registration between Brookdale Community College and Rutgers University is designed to assist students in the completion of their degree while participating in the Rutgers-Brookdale Partnership. The partnership agreement with Brookdale Community College allows Rutgers to offer the 300 and 400 level courses required to complete a Rutgers University major, while BCC offers the 100 and 200 level courses needed to complete non-major “general education requirements”. Despite coming to Rutgers with an associate's degree, students may still have to complete some necessary lower level course work (languages, math or sciences) which, by agreement, may only be offered by BCC. Much of the time, these credits can be fulfilled by transient work completed at Brookdale. However, students who have reached the 64-credit maximum for transfer, yet still require lower level courses, must use Brookdale courses through exchange registration, if they wish to graduate. Whether or not one needs to utilize exchange registration is determined in a consultation with the student's academic advisor.

**How Does Exchange Registration work?**

*Note: Students must consult the Rutgers University Manager of Academic Programs in order to add or drop any exchange registration course. Students who fail to consult the Manager of Academic Programs before dropping an exchange registration course risk failing the course and/or incurring unnecessary tuition fees.*

Students enrolled in an exchange registration course will first be registered in a “dummy” course shell at Rutgers University (the dummy course will be assigned credits equal to the credits of the course to be taken at BCC). Students will then be given an exchange registration form to be taken to Jennifer Wright (732-224-2172) at the Registrar's Office at Brookdale Community College. Jennifer will then register the student in the indicated Brookdale class. At the end of the semester, a grade report will be issued by Brookdale Community College and sent to the Rutgers University Registrar. The course will appear on your transcript as “Rutgers-Brookdale Exchange Registration”. All exchange registration courses will receive a “J” prefix (indicating that the course was awarded degree credit, but not GPA credit).

If you have any further questions, please do not hesitate to call Joe Walsh at 732-625-7012 email [joe.walsh@rutgers.edu](mailto:joe.walsh@rutgers.edu) or Diana Romeo at 732-625-7014 email [djromeo@rutgers.edu](mailto:djromeo@rutgers.edu).

# Directory

## ADMISSIONS – UNDERGRADUATE

Yvonne Massip

(732) 445-3777 or (732) 932-INFO  
massip@ugadm.rutgers.edu  
<http://admissions.rutgers.edu>

## BOOKSTORE - RUTGERS

Joe Fritz

(732) 246-8448  
<http://efollett.com>

## CRIMINAL JUSTICE

Karen Dentler

(732) 445-1170  
kdentler@rci.rutgers.edu

## FINANCIAL AID

### Labor Studies & Criminal Justice

Linda Rose

(732) 932-7057 x625

Liberal Studies

Richard Woodland

(856) 225-6039

Nursing

Deborah Richardson

(973) 353-5423

<http://studentaid.rutgers.edu>

## GRADUATE SCHOOL OF EDUCATION - GRADUATE

Darren Clarke

(732) 932-7496 x83  
gsece@rci.rutgers.edu

## GRADUATE SCHOOL OF SOCIAL WORK-PROFESSIONAL DEVELOPMENT

Ada Saperstein

(732) 445-3178 x152  
Fax: (732) 445-0580  
awasap@rci.rutgers.edu

## LABOR STUDIES - UNDERGRADUATE

Amalia (Amy) Marchitto

(732) 932-8559  
lobelo@rci.rutgers.edu

## LIBERAL STUDIES – UNDERGRADUATE

Joe Walsh

(732) 625-7012  
Fax: (732) 625-7022  
joe.walsh@rutgers.edu

## NURSING PROGRAM – COORDINATOR OF OUTREACH PROGRAMS

Carolyn Yocom

(973) 353-5326 x515  
Fax: (973) 353-5810  
yocom@rutgers.edu

## NURSING PROGRAM – UNDERGRADUATE

Automated Information Line

Maureen Esteves

(973) 353-5293 x520  
(973) 353-5293 x609  
(732) 932-1738  
esteves@rutgers.edu  
Fax: (973) 353-1189

## NURSING PROGRAM – GRADUATE

Automated Information Line

Coordinator of Recruitment

(973) 353-5293 x520  
(973) 353-5296 x630  
recruiter@nightingale.rutgers.edu  
Fax: (973) 353-1189

## DIVISION OF CONTINUOUS EDUCATION AND OUTREACH

Barbara Fiorella

(732) 932-8169  
fiorella@rci.rutgers.edu

## WESTERN MONMOUTH HIGHER EDUCATION CENTER

Joe Walsh - Manager of Academic Programs

(732) 625-7012  
Fax: (732) 625-7022  
joe.walsh@rutgers.edu

Diana Romeo

(732) 625-7014  
Fax: (732) 625-7022  
djromeo@rutgers.edu

Front Desk (Reception)

(732) 625-7000

WMHEC Website

<http://www.wmhec.rutgers.edu>